



AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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## Candidate consent and grade protection

### Introduction

This document supplements the JCQ publication *A guide to the awarding bodies' appeals process*, June 2020 examination series. It provides additional clarity for centres on candidate consent and grade protection.

### An appeal on behalf of an entire cohort

If you submit an appeal on behalf of an entire cohort (i.e. all candidates entered for a specific subject) you do not need to obtain candidate consent. Grades will not be lowered as a result of the appeal. If an error is identified during the appeal, the awarding body will correct all grades for those candidates where the new grade is higher than the existing grade.

### Specific named candidates within a cohort

If you submit an appeal on behalf of specific named candidates within a cohort, the candidates **must** be made aware that their grades may go up or may go down. You **must** obtain written consent from all candidates that you intend to list in the application for an appeal.

If, during the initial review, the awarding body identifies an error which impacts upon the grades awarded to candidates who are not listed in the application, and who did not give their consent to the appeal, the awarding body will only correct grades if the new grade is higher than the existing grade.

### Errors with Centre Assessment Grades and rank order data submission

If you have identified an error in your Centre Assessment Grade and rank order data submission, for example you have transposed two candidate numbers, and correcting this error may result in one or more candidates' grades being lowered, any candidate whose grade may be lowered does not need to consent to the appeal. You can submit an appeal on behalf of, and with the consent of, only those candidates who may potentially receive a higher grade.