



**Working together  
to do the best job**



**Working  
with Others**

1. Have a think about what you have been asked to do.
2. Talk with the group about whether you have done anything like this before.
3. Has anyone in the group got some information that might help? Give each person a chance to speak.
4. As a group, decide on the success criteria for the task.
5. Decide what needs to be done and who is going to do each task -  
**BE FAIR!**





# Finding the best way to do it, together



## Working with Others

1. What is the best way to complete this task?
2. Allow each member of the group to explain how they think it should be done and why.
3. Now, as a group, choose the two best ways.
4. How will you make a decision together?
5. Remember to take turns to speak and that everyone is allowed an opinion.
6. You can challenge each other's ideas and opinions as long as you have a good reason.





**Does everyone  
understand?**



**Working  
with Others**

1. Is everyone clear about what they have to do?
2. Before you start, what do you need to help you complete your task?
3. Who is going to do what?
4. Have the tasks been shared out fairly?
5. What is the group going to do if someone needs help?
6. Could two people work together on a job?





# Solving disagreements



**Working  
with Others**

1. How will you solve disagreements in your group?
2. Is it okay to 'agree to disagree' or does everyone have to agree all the time?
3. Does everyone understand what it means to 'compromise'?
4. Decide on a way of dealing with disagreements if they happen.







# Dealing with feedback



**Working  
with Others**

1. How did each person work in the task?
2. How did the TEAM work together?
3. Take turns to give feedback to one other person in the group.
4. Feedback should include one thing that the person did well and one thing they could try harder at or do differently next time.
5. Remember, getting feedback is a good thing, as it lets you know what to improve!





**Using your best  
skills and qualities  
to help your team**



**Working  
with Others**

1. What does it mean to 'participate in a team'?
2. Do you know what your role is and what is expected of you?
3. What can you add to the team?
4. Will the job that you have been given allow you to add this skill or quality?
5. Should you always be given the job that you are best at?
6. What are the advantages and disadvantages of doing a job that you are not so good at?





# Being the leader of the group



**Working  
with Others**

1. Who is going to be the leader and make sure that everything gets done?
2. Is it fair that one person takes the lead each time?
3. What makes a good leader?
4. Should everyone get a chance to lead, or should there be just one leader?
5. How can you decide fairly who is going to do what?





# Planning for good teamwork



**Working  
with Others**

1. What ingredients do you need for good teamwork?
2. Make a plan together for good teamwork in your group.
3. How can working in a team improve your thinking?
4. How will you share out the jobs fairly?
5. How can your group organise itself?
6. How will you make sure you are keeping on track?







# Keeping on track



## Working with Others

1. Who in your group can make sure that you all keep on track?
2. Should you all be responsible for one part each, or are you all responsible for everything that the group is doing?
3. You will need to manage your time. How will you do this?
4. You will need to keep track of your success in the task. Make sure that you are not missing any of the parts out.
5. How about making success criteria?





**Did your group  
succeed?**



**Working  
with Others**

1. Was the group successful in the task?
2. How did your group organise itself?
3. How were the tasks shared out? Was this fair? Why?
4. Did everyone work together to complete the task? How do you know this?
5. What worked well?
6. What could be done better next time?

