

Managing Information

- assume • bias • checking • choose • clarify • classify •
- compare • confirm • consider • evidence • fact and opinion •
- find • format • judge • key points • making notes •
- question and answer • reliable • remember • represent •
- select • show • source • summarise • summary • use •

Thinking, Problem-Solving and Decision-Making

- action • analyse • cause and effect • choice • choose • clues •
- compare • conclusion • connect • connection • decide •
- estimate • evaluate • for and against • group • guess •
- judgement • justify • like and unlike • link • match •
- outcome • parts and wholes • predict • prediction •
- pros and cons • put in order • rank • seeking patterns •
- sequence • similarities and differences • sort • weigh up •

Being Creative

- adapt • alter • challenge • change • combine ideas •
- create • creative • curious • develop ideas • different •
- experiment • explore • generate options • guess •
- imagine • imagination • improve • individuality • invent •
- investigate • method • opportunity • possibilities •
- re-do • refine • search • test • think up • try out •

Working with Others

- adapt • agree and disagree • agreement • approach •
- communicate • compromise • contribute • copy • co-operation •
- discuss • explain • explanation • fairness • feedback •
- give and take • model • negotiate • organise • prompt •
- purpose • relationship • respect • respond • responsibility •
- share • solution • swap • take part • view and opinion •

Self-Management

- check • evaluate learning • goal • improve • independent •
- learning strategy • monitor • persist • personal target •
- plan • reflect • remember • responsible • review •
- social skills • success criteria • strengths and limitations •
- thinking strategy • way of learning •