

As you get better at Working with Others, you'll get used to sharing responsibility. For example, at the start, you might find others in your group difficult to relate to, but after working together you might appreciate what they can do and how you can help each other. . Working with Others involves learning how to get along with people, even if they aren't our friends or they work in a different way. Over time you'll find talking to people you don't know easier and more natural. You will learn how to get along by being polite, considerate and tolerant. You'll also be able to argue for what you believe in without becoming aggressive. This will help to show what you know, understand and can do as a team.

This table explains how to tell when you are getting better at working as a group. You can use it to judge how successful you are at thinking and working together, and what you might need to improve.

NOTE: Don't worry if you can do things well and feel confident sometimes and at others you are confused and not sure what to do. That's to be expected; you won't be good at everything straight away. Think about what you can do well and where you might need to do things differently to improve.

	Novice	Apprentice	Practitioner	Expert
Can get on with other people, thinking about how to work as a team to achieve the best result	Sometimes you need reminding that your approach to a task might annoy someone else or to make allowances when somebody else annoys you.	You take account of others in your group, seeing who's good at doing what, even if you don't usually work with them.	You understand the attitudes and opinions of others in a group, and can make your contribution with others in mind.	You consider your contributions, playing your part while respecting others in the group, thinking about what you say before you say it.
Learning with others and helping others learn <ul style="list-style-type: none"> understand how actions and words affect others change behaviour and language to suit different people and situations 	When reminded, you select what to do or say to suit different situations such as meeting someone new.	You can adapt what you do or say to suit the situation, acting as a team member and making sure no one is left out.	You work positively with the group, making useful contributions and encouraging others.	You do things to influence the group positively, making insightful contributions and encouraging others, including being the leader when necessary.
Take responsibility for working in a team	When prompted, you can explain what needs to be done and how everyone can play a part.	You are prepared to take on the part of the work for a group activity that you know you're able to do.	You readily take on any part of the work for a group activity, swapping with others if necessary.	You can persuade the group that your suggestion is good and encourage others to do part of the job.
Share roles and responsibility <ul style="list-style-type: none"> Take turns, share and co-operate Take responsibility for your own work and contributions as part of a group and recognise whether you worked well in the group 	You know what you need to do to play your part in completing group work.	You can explain what you see needs to be done, and what you'll contribute to complete it.	You carry out your part of the work, and collaborate with the rest of the group to help others to do the same.	You act as a team player, knowing your own strengths and weaknesses and those of the rest of the team.

	Novice	Apprentice	Practitioner	Expert
<p>Say whether or not the group is working well as a team, and suggest what to do differently to make it work</p>	You listen to what other people have to say, respecting their point of view.	You listen to and take account of different views, changing your attitude if you're wrong.	You show fairness and consideration for other people's opinions.	You look for other opinions, asking the rest of your team for suggestions to check that your group hasn't missed anything. You praise other people's contributions when they deserve it.
<ul style="list-style-type: none"> Listen actively and share opinions 	When you're asked, you can say which parts of the work the group did well and what didn't go so well.	You argue for reasonable suggestions when other people make them, supporting good ideas and challenging poor ones.	You can suggest doing something differently, if the group is straying off-course.	You persuade the group to stop doing something, if it isn't working.
<p>Sometimes take the lead in showing others what to do or how you learned to do it</p> <p>Influencing others and taking the lead</p> <ul style="list-style-type: none"> Suggest ways to improve your approach to working collaboratively. 	When reminded, you see whether your contributions to a group activity have been helpful.	You can suggest changes to a group activity if you think your way would be better for you and others in the group.	You can make a case for how the group should do things, for example by showing them a different approach, or convincing the rest of your group that it needs to change what's causing the problem.	<p>When necessary you can lead by example, showing how a particular way of working will lead to a better result when working as part of a group.</p> <p>You support other group members whose suggestions you think are worth trying.</p>

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<p>Take feedback from the teacher or other people in the group and act on it. Give feedback to other people in ways that are helpful; understanding how sharing ideas leads to better learning</p> <p>Learn with and from others</p> <ul style="list-style-type: none"> Give and respond to feedback 	<p>You encourage others in the group by saying what they did that worked well.</p> <p>You see how feedback from others helps you understand how to improve your own performance.</p>	<p>You encourage others in the group by praising what they do well as well as suggesting possible improvements.</p> <p>You use feedback from other group members to improve your own performance.</p>	<p>You give constructive feedback and support to others. You know that talking about different ways of doing things tends to get a better result.</p> <p>You don't wait to be told, but ask for and use feedback from other group members to improve your own performance.</p>	<p>You lead your group in talking about what worked well and what didn't. You can decide who to ask for feedback about particular parts of the work. You motivate others to work together to improve group performance.</p>
<p>Talk things through when there are different opinions to reach agreement or compromise</p>	<p>You can recognise that other people in the group might think differently.</p>	<p>You take account of others' views and beliefs that are different from your own.</p>	<p>You understand that others' views and beliefs might be different from your own and make an effort to see their point of view.</p>	<p>You understand others' views and beliefs and can support someone else's opinion, even if it's not what you think yourself, when you can see how it will benefit the group.</p>
<p>Negotiation skills</p> <ul style="list-style-type: none"> respect the views and opinions of others and reach agreements using negotiation and compromise be fair 	<p>You are prepared to talk things through to reach an agreement.</p>	<p>You help to reach an agreement by treating other people's views equally and suggesting when a compromise might be better.</p>	<p>You can take a lead in reaching agreement in the group by making the case for one view rather than another, or by suggesting a compromise between the two, so that the group can move on.</p>	<p>You can encourage the group to come to an agreement through negotiation, making sure that discussions stay on track so that the group achieves the result it's aiming for.</p>