

CCEA Post Results Services – November 2020 Examinations Series

Summary Document



Review of Results – Services, Closing Dates and Charges

Service Number	Service Description	Closing Dates	GCSE Modules/Units
1	Clerical re-check	18 February 2021	£8.50
2	Review of Marking by Component/Unit (i.e. by script/paper)	18 February 2021	£18.45

Access to Scripts – Services, Closing Dates and Charges

Service Description	Closing Dates	Service Charge
Access to copy of script before a review of marking.	04 February 2021	£8.50
Access to copy of reviewed script after a review of marking – must be applied for as part of Service 2.	18 February 2021	£8.50
Access to original script to support teaching and learning – these are not eligible for the Reviews of Results Service.	25 February 2021	£6.30

For important information on the Post Results Services offered, please refer to the next page

NOTES PAGE

Please note that the charges for Services 1 and 2 are for each script (paper) requested and not for all the scripts in a subject.

A fee will not be charged for these services in the following circumstances:

1. If the Review results in a change to an **overall** subject grade (up or down) **when a candidate has cashed-in**. No charge will apply to **any** units requested for the subject.
2. If the Review results in a change to the **notional unit** grade (up or down). No charge will apply to this individual unit.

SERVICES INFORMATION

Service 1: Clerical re-check

A clerical re-check of a script and a statement of marks for the component/unit.

Service 2: Review of Marking by Component/Unit (i.e. by script/paper)

A review of marking of an externally assessed component (i.e. a script or other assessed item) for an individual candidate, including a clerical re-check and a breakdown of marks for that component/unit. A photocopy of the reviewed script will be available on request.

Access to Scripts

When requesting Access to Scripts, candidates should note that CCEA's quality assurance checks on scripts before dispatch may result in a change of mark. Marks may go up as well as down and candidates should be made aware of this before signing the request form.

The corresponding Mark Scheme will accompany all Access to Scripts request types.

Appeals

If a centre intends to apply for an examination appeal, they should request a photocopy of the script. If an original hard copy script has been returned to the centre under the Access to Scripts Service, it cannot form part of a review of marking or a subsequent appeal.