

Contacts within CCEA

**GCSE and GCE
Examinations**

2019/2020

Please consult the list below to identify the most appropriate person in CCEA to deal with your query.

Query	Contact	Telephone	e-mail
Publications	Distribution Team	(028) 9026 1228	cceadistribution@ccea.org.uk
Requests for copies of materials, including:			
Syllabuses/specifications	Bernard Trainor or Stephen Cassells	(028) 9026 1228	btrainor@ccea.org.uk
Notes for guidance		(028) 9026 1242	scassells@ccea.org.uk
Exemplar materials Past papers			
Administration			
Entries	Bronagh Campbell	(028) 9026 1232	entriesandresults@ccea.org.uk
Access Arrangements/ Special Consideration	Shauna Higgins/ Joann Foster	(028) 9026 1293	shiggins@ccea.org.uk ifoster@ccea.org.uk
Moderation	Gary Black/ Kathryn Rooney	(028) 9026 1224 (028) 9026 1200 ext 2920	gblack@ccea.org.uk krooney@ccea.org.uk
Invigilation	Elizabeth Hood	(028) 9026 1243	ehood@ccea.org.uk
Timetable Variations	Jennifer Bradley	(028) 9026 1232	entriesandresults@ccea.org.uk
Delivery of Question Papers	Paul O'Lynn	(028) 9026 1273	polynn@ccea.org.uk
Delivery of examination and invigilation stationery	Paul Campbell	(028) 9026 1228	pcampbell@ccea.org.uk
Collection of scripts GCE & GCSE	Sam Orr	(028) 9026 1456	parcelforce@ccea.org.uk
Queries with scripts	Tony McNally or Orla Kirk	(028) 9026 1265 (028) 9026 1268	tmcnally@ccea.org.uk okirk@ccea.org.uk
Issue of results	Christine Nolan	(028) 9026 1262	results@ccea.org.uk
Reviews of Results/Access to scripts	Niall Smart	(028) 9026 1451	nsmart@ccea.org.uk
Appeals	Julie McGovern	(028) 9026 1407	appealsmanager@ccea.org.uk
Issue of certificates	Christine Nolan	(028) 9026 1262	results@ccea.org.uk
Results registry (past results service)	Amanda Nash	(028) 9026 1200 ext 2412	results@ccea.org.uk
Urgent Request for Exam Papers	Paul O'Lynn	(028) 9026 1228	polynn@ccea.org.uk
Malpractice/Maladministration	Erin Irvine	(028) 9026 1202	malpractice@ccea.org.uk
Agreement Trials	Laureen Henderson	(028) 9026 1200 ext 2297	lhenderson@ccea.org.uk
Charges and Payments	Finance Direct Line	(028) 9026 1235	finance@ccea.org.uk

Occupational Studies, CoPE and Entry Level Qualifications

Please consult the list below to identify the most appropriate person in CCEA to deal with your query.

Query	Contact	Telephone	e-mail
Publications	Distribution Team	(028) 9026 1228	cceadistribution@ccea.org.uk
Administration for: Entry Level Certificate, OLA, Modern Languages, Personal Effectiveness			
Entries	Bronagh Campbell	(028) 9026 1232	entriesandresults@ccea.org.uk
Access Arrangements/ Special Consideration	Shauna Higgins/ Joann Foster	(028) 9026 1293	shiggins@ccea.org.uk jfoster@cea.org.uk
Moderation	Malcolm Corney	(028) 9026 1200 ext 2211	mcorney@ccea.org.uk
Timetable Variations	Jennifer Bradley	(028) 9026 1232	entriesandresults@ccea.org.uk
Delivery of materials for examinations	Paul O'Lynn	(028) 9026 1273	polynn@ccea.org.uk
Issue of results	Christine Nolan	(028) 9026 1262	results@ccea.org.uk
Reviews of Results	Niall Smart	(028) 9026 1451	nsmart@ccea.org.uk
Appeals	Julie McGovern	(028) 9026 1407	appealsmanager@ccea.org.uk
Issue of certificates:	Christine Nolan	(028) 9026 1262	results@ccea.org.uk
Malpractice/Maladministration	Erin Irvine	(028) 9026 1202	malpractice@ccea.org.uk
Agreement trials: Entry Level Certificate, OLA, Modern Languages, CoPE	Laureen Henderson	(028) 9026 1223	lhenderson@ccea.org.uk
Charges and Payments	Finance Direct Line	(028) 9026 1235	finance@ccea.org.uk

Please consult the list below to identify the most appropriate person in CCEA to deal with your query.

Query	Contact	Telephone	e-mail
Administration for:			
Occupational Studies, Visit Subjects: Creative Crafts, Classroom Assistants, Substance Misuse Awareness, Employability Skills, Personal Money Management, Performance Skills, Preparation for Adult Life, Space Science Technology, Understanding Business Enterprise, Understanding Business Enterprise with Languages and Tourism, Modern Languages, Working in the Creative Crafts Industry			
Entries	Bronagh Campbell	(028) 9026 1232	entriesandresults@ccea.org.uk
Access Arrangements/ Special Consideration	Shauna Higgins/ Joann Foster	(028) 9026 1293	shiggins@ccea.org.uk jfoster@cea.org.uk
Moderation	Margaret Cunningham	(028) 9026 1200 ext 2374	mcunningham@ccea.org.uk
Issue of results	Christine Nolan	(028) 9026 1262	results@ccea.org.uk
Enquiries about results	Gary Black	(028) 9026 1224	gblack@ccea.org.uk
Appeals	Julie McGovern	(028) 9026 1407	appealsmanager@ccea.org.uk
Issue of certificates:	Christine Nolan	(028) 9026 1262	results@ccea.org.uk
Charges and Payments	Finance Direct Line	(028) 9026 1235	finance@ccea.org.uk

STEM	Science, Technology, Engineering and Mathematics Programme Manager: Michael McEnery - Technology, Engineering and Maths Mmcenery@ccea.org.uk John Trueman – Science Jtrueman@ccea.org.uk		Specification Support Officer: Danielle Johnston (maternity cover) Technology, Engineering and Mathematics (028) 9026 1200 Ext 2292 Djohnston@ccea.org.uk Arlene Ashfield (for Leisure, Travel and Tourism) (028) 9026 1200 Ext 2291 aashfield@ccea.org.uk Nola Fitzsimons Science (028) 9026 1200 Ext 2235 nfitsimons@ccea.org.uk	
Subject Officer	Contact Details	GCE	GCSE	ELQ and Vocational
Crea McCormick	(028) 9026 1200 Ext 2239 Cmccormick@ccea.org.uk		Construction and the Built Environment Business Communication Systems	Occupational Studies (L1, L2) Certificate of Personal Effectiveness (L3) Understanding Business Enterprise (L1, L2, L3) UBELT (L1, L2) Classroom Assistants(L3)
Gareth Wilson	(028) 9026 1433 or Ext 2267 gwilson@ccea.org.uk	Biology	Biology DA Biology Agriculture and Land Use	
Gavin Gray	(028) 9026 1200 Ext 2270 ggray@ccea.org.uk	Physics	Physics DA Physics SA Science	ELQ Science
Elaine Lennox	(028) 9026 1200 Ext 2320 elennox@ccea.org.uk	Chemistry	Chemistry DA Science DA Chemistry	
Gavin Graham	(028) 9026 1200 Ext 2658 Ggraham@ccea.org.uk		Statistics Further Maths	ELQ Mathematics Space Science Technology (L2) Personal Money Management (L1)
Joe McGurk	(028) 9026 1443 Ext 2106 jmcgurk@ccea.org.uk	Mathematics Further Mathematics	Mathematics	

Subject Officer	Contact Details	GCE	GCSE	ELQ and Vocational
Judith Ryan	(028) 9026 1200 Ext 2133 jryan@ccea.org.uk	Technology and Design Environmental Technology	Technology and Design Engineering Manufacturing	
Andrew Douglas	(028) 9026 1200 Ext 2342 adouglas@ccea.org.uk	Digital Technology Software Systems Development	Digital Technology	
Paul Wright	(028) 9026 1200 Ext 2207 pwright@ccea.org.uk	Life and Health Sciences SA Life and Health Sciences DA	Leisure, Travel and Tourism	

H&A	Health and the Arts Programme Manager: Esther Martin emartin@ccea.org.uk		Specification Support Officer: Nola Fitzsimons: (028) 9026 1200 Ext 2235 nfitzsimons@ccea.org.uk Joan Jennings (for Health and Social Care and Hospitality) (028) 9026 1439 or Ext 2552 or 079 7262 0454 jjennings@ccea.org.uk	
Subject Officer	Contact Details	GCE	GCSE	ELQ and Vocational
Ingrid Arthurs	(028) 9026 1200 Ext 2398 iarthurs@ccea.org.uk	Moving Image Arts Journalism in the Media and Communications Industry	Moving Image Arts Journalism in the Media and Communications Industry	
Anne McGinn	(028) 9026 1200 Ext 2263 amcginn@ccea.org.uk	Art and Design History of Art	Art and Design Contemporary Crafts	ELQ Art and Design
Christine Moorhead Also responsible for SEN	(028) 9026 1200 Ext 2345 Cmoorhead@ccea.org.uk			Creative Crafts (L1, L2, L3) Performance Skills (L1, L2) Working in the Creative Crafts Industry (L1, L2) Preparation for Adult Life (L1, L2) ELQ Life Skills
Nicola Black	(028) 9026 1200 Ext 2816 Nblack@ccea.org.uk	Music Performing Arts	Music Drama	
Dorothee Wagner	(028) 9026 1414 dwagner@ccea.org.uk	Nutrition and Food Science	Food and Nutrition Child Development	ELQ Home Economics Employability Skills (L1, L2) Substance Misuse Awareness (L1, L2)
Deborah McGuffin	(028) 9026 1200 Ext 2444 dmcguffin@ccea.org.uk	Health and Social Care SA Health and Social Care DA	Hospitality Health and Social Care	ELQ English

CLS	Communications, Languages and Skills Programme Manager: Roisin Radcliffe – Languages (028) 9026 1200 Ext 2195 rradcliffe@ccea.org.uk John Trueman – English (028) 9026 1200 Ext 2609 Jtrueman@ccea.org.uk		Specification Support Officer: Joan Jennings: (028) 9026 1439 or Ext 2552 or 079 7262 0454 jjennings@ccea.org.uk	
Subject Officer	Contact Details	GCE	GCSE	ELQ and Vocational
Jayne FitzGerald	(028) 9026 1200 Ext 2255 jfitzgerald@ccea.org.uk	French German	French German	OLA Languages Modern Languages
Claire Fitzsimons	(028) 9026 1200 Ext 2325 cfitzsimons@ccea.org.uk	Irish Spanish	Gaeilge Irish Spanish	
Olivia McNeill	(028) 9026 1200 Ext 2963 omcneill@ccea.org.uk	English Literature	English Language English Literature	

SEE	Society, Economy and Environment Programme Manager: Michael McAuley		Specification Support Officer: Arlene Ashfield: (028) 9026 1200 Ext 2291 aashfield@ccea.org.uk	
Subject Officer	Contact Details	GCE	GCSE	ELQ and Vocational
Jill Armer	(028) 9026 1200 ext 2426 jarmer@ccea.org.uk	Business Studies Economics	Business Studies Economics Learning for Life and Work (LLW)	ELQ Learning for Life and Work
Peter Davidson	(028) 9026 1200 ext 2993 pdavidson@ccea.org.uk	Professional Business Services Sports Science and the Active Leisure Industry	Physical Education	ELQ Physical Education
Donna Finlay	(028) 9026 1200 ext 2105 dfinlay@ccea.org.uk	Religious Studies	Religious Studies Motor Vehicle and Road User Studies (MVRUS)	ELQ Religious Studies
Margaret McMullan	(028) 9026 1200 ext 2285 mmcmullan@ccea.org.uk	Geography	Geography	ELQ Geography
Helen Parks	(028) 9026 1200 Ext 2906 hparks@ccea.org.uk	Government and Politics History	Government and Politics History	ELQ History

Team	Direct Line Number	E-Mail address
Business Assurance (Appeals)	(028) 9026 1407	appealsmanager@ccea.org.uk
Centre Support	(028) 9026 1293 (028) 9026 1212 (028) 9026 1425	centresupport@ccea.org.uk
Contract for Services	(028) 9026 1243 (028) 9026 1294	cfs@ccea.org.uk
Distribution	(028) 9026 1242	cceadistribution@ccea.org.uk
Distribution (Confidential)	(028) 9026 1273	confidential@ccea.org.uk
Entries, Results & Certification	(028) 9026 1262	entriesandresults@ccea.org.uk
Information Section (including Freedom of Information requests)	(028) 9026 1200	info@ccea.org.uk
Post Results/Meetings Support	(028) 9026 1451	postresults@ccea.org.uk
Special Consideration	(028) 9026 1293 (028) 9026 1212 (028) 9026 1425	specialconsideration@ccea.org.uk
Support Events Administration	(028) 9026 1401	events@ccea.org.uk

Other ways of contacting CCEA

In Writing: CCEA, Clarendon Dock, 29 Clarendon Road, Belfast BT1 3BG

By Fax: Main number on (028) 9026 1234

By e-mail: info@ccea.org.uk

Through CCEA's Internet Website <http://www.ccea.org.uk>.