

## CCEA

### COUNCIL

Minutes of the one hundred and thirty fourth meeting of Council, held on Wednesday 9 October 2019, at 09.30 am, Room 115, 1<sup>st</sup> Floor, CCEA, 29 Clarendon Road, Belfast.

**Present :** Mr T Carson (Chair)                      Dr L Caul  
Dr N Morton                                      Mr C McKinney  
Ms R Byrne                                        Mrs K O'Hare  
Mr RJ Thompson                                Mr B Wilson  
Mrs C Fitzsimons

Mr J Edwards (Chief Executive)  
Miss M Farragher (Director of Education)  
Mrs L Scott (Director of Finance and Corporate Services)  
Mrs S King (Head of Regulation)  
Mr J Daly (Financial Services Manager)  
Miss R Kennedy (Item 8 only)

Miss N Kennedy (Manager, Council Secretariat)

#### Introduction

The Chair welcomed members and officers to the meeting.

#### 1 Apologies

Apologies were received from Mrs C Harpur and Dr A Kerr.

#### 2 Conflict of Interests

Members confirmed there were no conflict of interests on any of the agenda items.

#### 3 Chair's Business

##### *Officer Attendance*

The Chair confirmed that Miss Ruth Kennedy, Business Manager, Curriculum, Assessment and Reporting, would attend for Item 8 for Paper C/134/8 Curriculum Monitoring Report.

##### *Chair's Report to Council*

The Chair gave an overview of the range of activities undertaken since the last Council meeting. This included :

- Attendance at a number of events to include, the Chair's Forum (briefing on BREXIT); BBC Education Council; Ulster University – Vice Chancellor Lecture; and the Northern Ireland Skills Advisory Group.
- Meetings with senior officials in the Department of Education to discuss matters pertaining to CCEA business, in particular the challenging financial environment and pressures on resources.
- Meeting with the Estates Project Manager and Manager from SIB to take matters forward on the CCEA Estates Strategy. He was encouraged by the understanding of the needs of the organisation by those present.

He confirmed that he had met with the Chief Executive, Director of Finance and Corporate Services, Chair of the Audit & Risk Assurance Committee; and Head of Internal Audit, NI Civil Service to discuss the way forward for CCEA Audit Services.

Meetings with the Chief Executive: The Chair confirmed that regular 1-1 meetings with the Chief Executive continued (on a fortnightly basis), to monitor effectiveness and seek assurances on the management of operations of the organisation. Updates were also provided by the Chief Executive which required discussion outside the scheduled meetings.

This concluded the Chair's report to Council.

#### *Chief Executive's Report to Council*

The Chief Executive drew attention to the detail of the report provided and updated members on activity since the last meeting.

#### *Curriculum & Assessment*

The first phase of the Curriculum Monitoring exercise has been completed. The report has been made available to Council.

An Irish Medium Programme Board will be set up (to include key stakeholders) to ensure effective delivery of CCEA Irish Medium projects.

4 E-newsletters for SEN, Foundation, Primary and Post-Primary have been launched and made available to Council.

The HUB for Relationships and Sexual Education (RSE) Resources has been launched. Further materials will be developed and piloted by schools during 2019-20, and added to the hub throughout the year.

CCEA supported the Education Authority (EA) in the production of a *Pupil Pathway for Shared Education*. This is being used as part of training and development by EA.

A joint webinar was hosted with NICCY on '*Children and Young People Living in a Digital Environment*'. The Chief Executive outlined the increasing engagement through webinars.

CAT (Computer Adaptive Tests) pilots have been conducted successfully in regards to literacy. Feedback to date has been positive with no technical issues reported.

Learning Leaders: CCEA continues to participate in this oversight group led by the Department of Education.

#### *Examinations*

The Chief Executive outlined the number of subject level grades and unit level results successfully issued by CCEA, and advised on the range of webinars planned for 2019/2020.

#### *Regulation*

Monitoring of developments in regards to T-Level Qualifications continues, with CCEA updating the Department for the Economy (DfE) as appropriate.

GCSE grading changes were awarded for the first time in August 2019 with no issues of concern reported.

CCEA Regulation continues to monitor BREXIT developments and AO responses to ensure secure delivery of examinations.

#### *Corporate*

The Chief Executive advised that ICT Services had been fully re-accredited to the ISO27001 standard and the ISO9001 assessment was completed with no non-compliances.

He confirmed that an Estates Project Manager had been appointed to take forward the Estates Strategy with assistance and guidance from SIB.

Members noted the remaining corporate activities.

This concluded the Chief Executive's Report to Council.

#### *FOI Requests*

Members noted the most recent FOI requests.

#### *Rotation of Committee Chairs*

The Chair confirmed that the three-year term for Committee Chairs had been realised. The new Chairs of the Finance and Education Committees would be Mr Robert Thompson, and Mrs Kathleen O'Hare respectively. They would Chair the committees until the end of their terms of office.

He confirmed that Dr Les Caul would remain as Chair of the Audit & Risk Assurance Committee.

He wished to place on record his thanks to thank Ms Rose Byrne (outgoing Chair of the Finance Committee), and to Dr Neill Morton (outgoing Chair of the Education Committee), for their commitment to, and support of the work; for their professionalism and expertise in chairing the business of the committees over the last 3 years.

#### *Election of Vice-Chair*

The Chair confirmed that, as per previous notification, the election of vice-chair would be conducted by secret ballot. He asked members to indicate their preference on the voting form and return to the Manager of the Council Secretariat at the end of Item 3.

A Council Member suggested that a more transparent mechanism, agreed by Council, be considered moving forwards.

#### *Confirmation of Vice-Chair*

The Chair confirmed that following the secret ballot, Mrs Christine Harpur had been re-elected and would serve until the end of her term (31 January 2021).

It was agreed that Council needed to discuss the methods used for electing/appointing chairs and co-opting members to sub-committees.

#### **4 Minutes of the previous meeting held on 19 June 2019**

The minutes of the previous meeting held on 19 June 2019, were proposed by Mr Robert Thompson, and seconded by Mrs Kathleen O'Hare, as a true and accurate record of the meeting. A copy was available for the Chair to sign.

#### *Action Points*

The Chair drew attention to the status of the action points and advised that the majority had been completed or were on the agenda for this meeting. Members were updated on the following:

- *BREXIT* : the Chief Executive advised that a small amount of funding had been allocated for BREXIT-related activity. Additional bids would be made as appropriate, once further information became available and the implications for CCEA operations known. The Chair confirmed that this matter would be explored further, and assurances sought by Council, at the Development Day on 17 October 2019.
- *GCSE Science* : the Chair asked for a paper to go forward to the Education Committee at its forthcoming meeting on the Review of assessment and administrative arrangements for GCSE science qualifications, together with a preferred recommendation for Council consideration once the outcomes of the survey have been finalised.
- *Pupil Voice* : a Council member suggested that further thought be given to how this initiative can be incorporated effectively and the most appropriate approach in taking the work forward.

## **5 Correspondence**

The Chief Executive drew attention to the following correspondence:

- SBRI Challenge Fund (and CE response)
- CCEA 2019/20 Business Plan
- 2019/20 Strategic Cost Reduction Programme : non-teaching Voluntary Exits
- CCEA 2019/20 Business Plan Quarter 1 Monitoring
- Request for Details of Final Outturn Expenditure 2018/19
- CCEA Irish-medium Lines of Development Framework (and CE response)
- Internal Audit Services
- Federation of Awarding Bodies : Vocational & Technical Qualifications in Northern Ireland
- Corporate Risk Register & Checklist
- 2019/20 Resource Budget : Relationships and Sexuality Education (RSE) Workplan
- Settlement of Holiday Pay Claims.

He referred to the letter from the Federation of Awarding Bodies and advised that as he had now been contacted formally by the Chief Executive (FAB) in regards to the challenges facing the vocational and technical qualifications market in Northern Ireland, he would enter into discussions to take the appropriate actions to safeguard the qualifications market.

A Council member sought clarification on the role of the FAB.

Members noted the correspondence.

## **6 Governance and Accountability**

### *Notification of next GAR Meeting*

The Chair confirmed that the next meeting of the DE/CCEA GAR meeting was scheduled for Wednesday 20 November 2019 at 2.30 pm. A report of the meeting would be provided at the Council meeting on 11 December 2019.

### *Update on New Council Members*

The Chair advised that the names had been put forward to the Secretary of State and it was hoped that new members would be confirmed in advance of the December meeting.

## **7 JCQ Report on the Independent Commission on Examination Malpractice**

**C/134/1**

The Chief Executive introduced this item and confirmed that the JCQ Independent Commission on Malpractice, Chaired by Sir John Dunford, had published its report. He drew attention to the detail of provided, in particular the main findings and recommendations (pages 1 and 2), and the Regulatory and Executive Actions (pages 3 to 6).

He advised that a number of actions had been completed.

A Council member suggested that the recommendations be reviewed to ensure appropriate use of language for centres. He sought clarification on whether a sample Whistleblowing Policy could be shared with centres. The Director of Education (DoE) advised that she would follow up best practice in regards to Whistleblowing and, if available, provide information for centres on website as appropriate.

## **8 Regulation**

The Director of Education declared an interest on the items to be discussed and left the meeting at this point.

### ***Draft Terms of Reference and Establishment of Regulation Committee***

**C/134/2**

Members were content with the draft Terms of Reference for the Regulation Committee. The document was formally adopted.

Proposed by Dr Les Caul and seconded by Mrs Carol Fitzsimons.

### ***Review of CCEA GCSE Mathematics***

**C/134/3**

The Head of Regulation drew attention to paper C/134/3 and confirmed that Regulation was undertaking a review of CCEA's GCSE mathematics. She advised that a technical expert would be recruited to lead this work and the Terms of Reference would be drafted in discussion with the Awarding Organisation. A specialist for the function aspect of mathematics was also being considered.

The Chief Executive confirmed that the review had been planned in view of the complexity of the qualification, and grade boundary issues. This had been actioned in advance of the media interest.

A Council member raised a number of points for consideration in regards to the review.

Members welcomed this development, they sought clarification on a number of technical matters, and were content with the explanations provided.

The Chair advised that the findings of the review would be presented to the first meeting of the Regulation Committee and brought back to Council for consideration at a later date.

### ***GCSE Grading Change Report***

**C/134/4**

The Head of Regulation drew attention to the update provided. She commended the substantial amount of work completed to ensure stakeholders had a complete understanding of the changes. The new grades were awarded successfully during the summer 2019 series.

The Chair wished to place on record his thanks to all those involved, in particular the effectiveness of the communications strategy which ensured smooth delivery and understanding of the grade changes.

A member suggested that this type of communication approach continue to be used.

Members were content with the information provided.

### ***Maintenance of Standards : Three Country Update***

**C/134/5**

The Head of Regulation drew attention to the detail provided in paper C134/5. She thanked the Chief Executive for his intervention when Ofqual indicated its intention to withdraw from the 3-country approach. This resulted in the approach remaining intact for the summer 2019 awarding.

She advised on the consequences should Ofqual revisit this during the autumn and advised on the contingencies CCEA would need to have in place.

The Chair stated that this be progressed as a matter of urgency to ensure CCEA Regulation were in a position to act should Ofqual withdraw.

### ***A Future Model for Vocational Qualifications***

**C/134/6**

The Chief Executive introduced this item and advised on the challenges facing Northern Ireland as a result of the new vocational qualifications policies introduced in England. He confirmed that CCEA Regulation was working with the Department for the Economy to provide advice about the long-term options available to DfE/DE.

The DfE Report (in conjunction with CCEA Regulation) on Access to Qualifications in Northern Ireland was provided for members' information.

The Chair asked that this be discussed further at the Development Day scheduled for 17 October, and asked the Chief Executive to lead on this item.

This concluded the discussion on Regulation.

The Director of Education re-joined the meeting at this point.

## **9 Education**

The Chair welcomed Miss Ruth Kennedy, Business Manager, Curriculum, Assessment and Reporting, to the meeting.

### ***Trends in Entries and Outcomes for GCSE and A Level for Northern Ireland 2019***

**C/134/7**

The DoE introduced this item and drew attention to the detail of paper C/134/7, and gave an overview of the following:

- GCSE Northern Ireland Entries by age with a decrease in overall entries from 170,348 to 161,405 (5.2%)
- GCSE Results : with girls outperforming boys
- Most common GCSE subjects in Northern Ireland
- STEM and Languages uptake
- GCSE Mathematics and English results
- GCE A Level Entries : with 9.5% of CCEA candidates achieving a grade A\* - showing an increase of 0.6% on 2018
- GCE A Level Results by Gender
- GCE A Level Subject Preferences in Northern Ireland with the most popular subject being Mathematics with 2,899 entries.

A detailed presentation would go forward to the Education Committee at its meeting on 14 November 2019.

The DoE whilst welcoming the increase in market share, said it was challenging to manage this increase without corresponding increase in resources.

The Chair recognised the challenges of re-structuring a new Directorate, under the current financial climate, and commended the DoE and her staff for the successful completion of the summer examination series.

Members sought and received clarification on a range of matters and were content with the explanations provided.

A Council member expressed concern about the apparent grade inflation in regards to the old-style BTEC qualifications which continue to be funded by DE and the Department for the Economy (DfE), despite the policy change in England where funding was no longer available. He said that should this continue it could affect the reputational status of the Applied and Vocational course, and asked if it would be possible for some information on BTEC uptake and performance, to gain a better understanding of the position.

The Chief Executive advised that this was potentially a regulatory and policy funding matter and would require consideration. However, agreed that this issue could be explored further and brought back to Council for discussion, and potentially with the provision of advice to the appropriate government department.

### ***Curriculum Monitoring Report***

**C/134/8**

The DoE introduced this item and commended the substantial amount of work completed by officers across the Directorate on the first phase of the programme. She was pleased to report that Phase 1 was complete with the report being presented to Council at this meeting. She advised that in analysing the feedback a number of key areas had been identified for further exploration and remedial action. Attention was drawn to pages 12 – 15 of the report, with further detail available in Section 4 : Findings and Commentary.

Members noted that this phase of the programme focussed on the way in which the Northern Ireland Curriculum was being conducted, and the extent to which it was being embedded throughout the schools (primary and post-primary).

The Business Manager, Curriculum, Assessment and Reporting, gave a presentation on the Curriculum Monitoring Programme 2018/19 which included:

- Key Objectives of the Programme
- Focus of the Programme
- Responses from Stakeholders to the Consultation
- Key Findings from the Consultation on the Curriculum and Assessment, Progression and Support
- Key Messages from schools
- CCEA Planned Actions and Next Steps

Members sought and received clarification on a wide range of matters and noted the explanations provided.

A Council member suggested it would be helpful if the 'Big Picture' at Key Stage 4 could be more widely communicated to schools in line with the graphic for KS3 which proved very useful. It was further suggested that an explanatory digital video to assist the parent-teacher meeting would be beneficial for those discussions.

The Chair thanked the DoE and her officers for the significant amount of work completed on the programme. He recognised the challenges and suggested that some thought be given to the next stages to ensure maximum impact could be achieved building on the successful engagement with the sector

during the first phase. He suggested that this be raised at the next GAR meeting with a view raising awareness with the senior officials and signalling the intention to continue with this programme.

The Chief Executive added his thanks to that of the Chair, and advised that the programme would be considered in line with the operational plan. Further phases of the programme would also be dependent on adequate resources. He confirmed the report would be provided to the Department of Education as advice.

He confirmed that he would also issue copies of the report to Education spokespersons across the political parties and brief stakeholders accordingly.

## 10 Audit and Risk

### *For Information*

#### ***Audit and Risk Assurance Committee Report : Meeting held on 19 September 2019***

The Chair of the Committee drew attention to the detail of the minutes provided. He reported on the following:

- *Outcome of Grievance 2*: confirmation that Grievance 2 had been completed and not upheld.
- *Risk Assurance in Awards and Purchases May – July 2019* : there were no unauthorised purchases during this reporting period. 8 direct awards were completed in relation to general purchases.
- *2018/19 Annual Report & Accounts, and Final Report to those Charged with Governance* : both are on the agenda for this meeting.
- *2018/19 National Fraud Initiative Exercise* : was completed with no incidents of fraud identified.
- *Corporate Risk Register: August 2019* : was reviewed in line with best practice, and the Summary of Risks provided for Council at paper C/134/9.
- *Internal Audit Plan 2019/20* : 8 audits have been scheduled and prioritised in line with business need. Work commenced on 23 September 2019.
- *Internal Audit Review of GCOR 2019* : 12 conditions were reviewed with no non-compliances.
- *Internal Audit Contract Update* : the current contract with Moore (NI) has been extended to 31 March 2020. A Business Case is currently being prepared for a new service provider.

The Chair of the Committee expressed concern, that should the Department of Education move to a NI Civil Service Shared Service, a degree of expertise and capacity may be lost.

The Chief Executive advised that during discussion with the relevant parties he drew attention to a potential conflict of interests should this materialise.

The Chair confirmed that, in advance of securing new audit services, the Executive would seek appropriate assurances to safeguard the robustness and independence of the Internal Audit function.

- *Mid-Year Governance Statement 2019/20* : on the agenda for this meeting for noting.
- *Risk Management Report : Summer Series 2019* : was considered by the committee and on the agenda for this meeting.



- *General Conditions of Recognition 2019* : were considered by the committee and recommended to go forward to Council for approval at this meeting.

Members also received updates on post-project evaluations and BREXIT planning.

This concluded the Audit and Risk Assurance report to Council.

***Corporate Risk Register : Summary of Risks : August 2019***

***C/134/9***

The DoFCS drew attention to paper C/134/9 in particular the Summary of Risks. She provided an overview of the mitigations put in place to manage and reduce the risks identified, in particular CR2 in the Education Directorate, and the provision of adequate resources and support for officers involved in examinations processing for the summer series.

Members noted the information provided.

***Risk Management – Summer Examinations 2019***

***C/134/10***

The DoE drew attention to the detail of paper C/134/10 and provided an overview of the key risk areas which had been dealt with during the summer series :

- Centre operational risks and mitigations
- Examinations risks and mitigations
- Materialised risk in regards to GCE AS Economics

Members were updated on the actions arising from the AS economics and on the mitigations put in place.

She advised on the extensive work completed to ensure the new grading scale was introduced and was pleased to report that this had been successful.

The Chair recognised the challenges faced during the summer series, and wished to place on record his thanks to the DoE and her officers for the significant amount of work completed.

***BREXIT Update***

The Chief Executive confirmed that he had reconvened the BREXIT Contingency Management Group. The Department of Education had also re-convened its group.

He confirmed that, at the request of the UK government, he had exited from the European Commission Digital Skills Group and had reprioritised his activities accordingly. Issues would continue to be worked through in regards to maintaining appropriate relationships with EU working groups on Vocational Qualifications.

He stated that there were a significant number of unknowns which were proving challenging, however would be dealt with as they become apparent with appropriate mitigations/actions put in place.

The Chair advised that there would be a brief session on BREXIT at the forthcoming Council Development Session on 17 October.

Members noted the information provided.

***For Approval***

***General Conditions of Recognition (GCOR) 2019***

***C/134/11/11a,b,c***

The Chief Executive drew attention to the detail of the documentation provided and advised that in addition to the submission of CCEA's Statement of Compliance (C/134/11a), statements for Ofqual (C/134/11b) and Qualifications Wales (C/134/11c) were also required.

He confirmed that the statements were considered by the Audit & Risk Assurance Committee at its meeting on 19 September 2019, and drafts were submitted by the 30 September 2019 deadline.

Members retrospectively approved the statements.

The Statements of Compliance for 2019 were formally proposed by Mr Cormac McKinney and seconded by Dr Les Caul.

### ***For Noting***

#### ***Mid-Year Governance Statement (MYGS) 2019/20***

***C/134/12***

The Chief Executive introduced this item and provided an overview of the detail of the statement. He drew attention to significant risks identified, which included:

- Long-term pressures in regards to pay and price;
- Continued increasing pressure on resources across the organisation in a challenging financial environment across the Education sector;
- BREXIT

He advised that the GCSE Grade Changes were fully awarded for the first time in Summer 2019, and was pleased to report no issues of concern.

Members noted the information provided.

## **11 Finance**

### ***For Information***

#### ***Finance Committee Report : 11 September 2019***

The Chair of the Committee drew attention to the detail of the minutes, and assured Council that Finance Committee members had fulfilled its scrutiny and challenge function on all agenda items.

She confirmed that papers C/134/13 to C/134/16 had been discussed in detail and were also on the agenda for this meeting.

She referred to the paper recently added for members' information (FC/44/44 : Financial Pressures on Education Services), and drew attention to the discussion outlined on page 5 of the minutes, and checked if the Chief Executive had any additional concerns.

The Chief Executive said his concerns had been fed into the Comprehensive Spending Review (CSR) 3-year projection bid (2020-2023). He confirmed that a wide range of high level pressures, including those outlined in Education Services had been included in the submission to the Department of Education, together with the uncertainty of whether or not certain services can be sustained.

The Chair of the Committee asked for clarification on what action Council wishes to take in regards to representing these concerns to the Department of Education. The Chair (of Council) suggested that he request a meeting between Council and Senior Officials in addition to raising this issue at the GAR meeting on 20 November, to ensure the seriousness of the position the organisation is fully articulated.

#### ***Finance Report as at 31 July 2019***

***C/134/13***

Members were satisfied that the Finance Committee had applied sufficient challenge and scrutiny to the report and noted the information provided.

**Statement of Financial Position as at 31 July 2019**

**C/134/14**

Members were satisfied that the Finance Committee had applied sufficient challenge and scrutiny to the report and noted the information provided.

**Final 2018/19 Budget Position as at 31 March 2019**

**C/134/15**

Members noted the information provided.

**Final Annual Report & Accounts, and Report to those Charged with Governance 2018/19**

**C/134/16**

Members noted the final reports.

**For Consideration**

**Department of Education Budget 2020-2023 Information Gathering Exercise**

**C/134/17**

The Chief Executive introduced this item and gave a detailed overview of the draft Comprehensive Spending Review (CSR) 2020-2023 submission. He confirmed that estimated expenditure and savings proposals had been developed over the 3-year time frame.

He advised that following discussion at Finance Committee, instruction on the submission was received from DE, in particular a number of red lines. These have been acted on and are within the revised plan (Appendix 1). Details were provided on:

- Risk Factors
- Assessment (current and future statutory requirement; development of computer-adaptive tests)
- Qualification Conduct
- Portfolio and structure of subjects
- Examination income
- Irish medium (support and support for vocational qualifications)
- Removal of Three-Country Comparability
- Corporate Services
- Premises
- Contracts

He advised that a £1.8M gap shows clearly the stress the organisation is facing, however stated his real concern would be if DE asked for this to be address within budget allocation.

The Chair confirmed he had raised the challenging environment CCEA was operating in with the Deputy Permanent Secretary (DPS), at the Department of Education (DE) with responsibility for this area. He stated that his concerns in regards to the impact of VES; substantial work undertaken in preparation of the GCSE Grade Changes; and increasing costs associated with examinations conduct, were affecting the overall health of the organisation. These were highlighted to the DPS.

The DoFCS confirmed that this information gathering exercise had been useful in bring to the fore the extent of pressures which need to be managed. She confirmed that engagement continues with DE officials on all of the issues outlined in the document and gave an assurance that all risks have been detailed in the Risk Register.

Members recognised the critical nature and seriousness of the pressures identified. The Chair sought members' views on requesting a meeting with senior officials from DE to raise awareness of the situation.

A member suggested that a robust presentation, detailed with additional evidence be prepared and available to Council in advance.

Following discussion, it was suggested that the DoFCS and FM meet with senior officials, in the first instance, to discuss the issues and state the concerns articulated by Council.

The Chief Executive suggested that should no progress be made by the DoFCS and FM, following the GAR meeting, the Chair should move to seek a meeting with DE and Council in advance 11 December meeting. Should this be necessary, he agreed to provide updated documentation.

The Chair agreed with this suggestion, and asked the DoFCS and the FM to make urgent representation to DE and update him and the Chief Executive on progress as soon as possible.

A Council member suggested that the outworkings of the CSR be progressed with the Executive team and a small working group of Council members. The Chair said he would consider this and take forward as appropriate.

An update would be provided at the December meeting.

### ***For Consideration***

#### ***Public Sector Transformation Fund (PSTF)***

***FC/134/17a***

The Chief Executive drew attention to paper FC/134/17a, and said it had not been brought to the Finance Committee due to a timing issue in that the decision to submit a bid for funding had not been made.

He outlined the proposed methodology for running the scheme. He confirmed that certain areas would be ring fenced to protect examination, and curriculum and assessment advisory roles.

Members discussed the information in detail and agreed that the option should be kept open. The Chair asked the Chief Executive to inform DE that CCEA wanted to avail of the funding with the caveat that it may not be required.

Members were content with this proposal.

### **Planning and Performance**

#### ***For Information***

#### ***Operational Plan 2019-20 : Quarter 1 Monitoring Report (by exception)***

***FC/134/18***

The DoFCS drew attention to the information provided on the first quarter for 2019/20. She was pleased to report that 67 KSIs were either achieved or on track for achievement, with one likely to be achieved but with some delay. No targets had not been achieved during this reporting period.

Members were content with the information provided.

#### ***Draft Corporate Plan 2019-2024***

***FC/134/19***

The Chair asked that this item be deferred to the Council Development Day scheduled for 17 October 2019.

## **12 Any Other Business**

#### ***Schedule of Meetings 2020-2021***

***FC/134/20***

Members noted the schedule of meetings from January 2020 to June 2021.

### **13 Date of Next Meeting**

The Chair confirmed the date of the next meeting was scheduled for Wednesday 11 December 2019.

Miss Margaret Farragher, Mrs Sharon King, and Mr John Daly left the meeting at this point.

### **CLOSED SESSION**

#### ***CCEA's Response to Charity Commission Ruling***

***C/134/Closed***

The DoFCS drew attention to the information provided in the paper and confirmed that CCEA had considered the recent high court judgements in relation to the NI Charity Commission's power to make decisions in the context of the governing legislation.

She advised that Management's view was that CCEA's legislation provided adequate cover, should such an event occur.

Members were content that CCEA was compliant under the current legislation.

This concluded the business.