



Rewarding Learning

IRISH STUDENT STUDY CARD #15

NOTE-TAKING AND SUMMARY SKILLS

Introduction

A summary is a condensed version of a longer piece of text. You must capture the main ideas of the original text/passage. Your own opinion is not required. You should not introduce additional information.

Effective summary skills can help you to:

- improve your understanding of topics, language and grammar;
- be more focused and time-efficient;
- organise ideas/language into easy-to-review chunks of information.

Assessment

The summary exercise is Question 3 of Section B in Unit A2 2.

You are required to read a passage in Irish and summarise it in English using approximately 100 words.

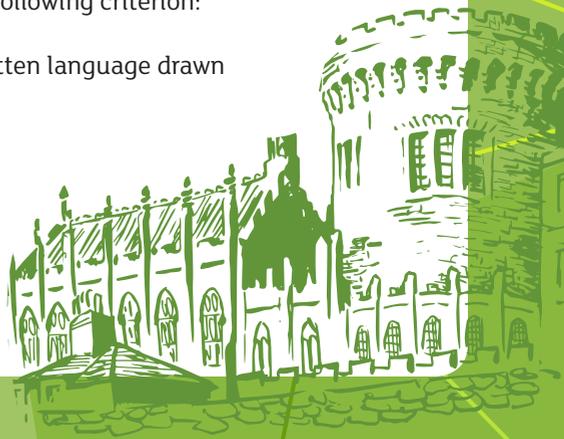
Assessment Objective/s

You will be assessed according to the following criterion:

- A02: understand and respond to written language drawn from a variety of sources.

You should be able to:

- understand, infer meaning and draw conclusions; and
- express details, facts and information.





Look at the mark scheme to familiarise yourself with the requirements of the criterion and guidance on how to achieve the top bands.

Skills

Here are some suggestions to help you prepare for this skills area.

- There are 15 marks available out of a possible 75 for the whole paper.
- Read the text carefully.
- Note what you consider to be the most important points of the passage.
- There may be one (or more) important point per paragraph.
- Remember that you are aiming to sum up these main points.
- You have a word count of 100 words.
- In the sample question, there are five paragraphs and five main points.
- You should cover the main points very succinctly.
- Reading the passage to understand the main points is your first task.
- This is not a translation, so don't worry about one word or phrase you don't know.
- Selecting the most important points is your next task.
- Note them down in rough, or underline them.
- Once you know how many there are, work out how many words to allocate to each.
- Do not exceed the word limit.
- Take care with your spelling, punctuation and grammar in English.
- You will write your answer on the question paper itself and you have plenty of space.
- Do not leave a gap. Make an intelligent guess if you are out of time and unsure.