

**GCSE English Language Unit 3 (GEN31)**  
**Sample on Mark pilot**  
**Summer 2020**

# Background to Sampling Pilot



- CCEA has traditionally issued sample lists to centres based on their entries. Recipients may have had to amend this list to ensure only valid candidates as well and top/bottom were submitted. Sample change form completed to inform CCEA.
- In 2020 Operations Modernisation is running several pilots concerning what work is submitted by centres to CCEA, as well as how this work is submitted.
- We are piloting a Sampling on the Mark (SotM) initiative for GEN31 in the summer 2020 series. This means no hardcopy instructions for the unit being issued to centres. Onscreen sampling instructions will appear after marks are submitted.
- This pilot does not affect sampling for the January 2020 series.

# Process Differences: Paper Sampling vs Sampling on the Mark



Old Process	New Process
Registered teachers complete marks and admin for GEN31 on the eCRS application	No Change
Hardcopy sampling instructions issued to centres on a set date (20 <sup>th</sup> April for summer 2020 series)	<b>No hardcopy instructions issued for GEN31</b>
Lead Teacher completes submission of marks and admin for GEN31 to CCEA	<b>Lead teacher submits in same way – but confirmed submission will generate and display onscreen sample</b>
Departments select work based on paper sample list, amending to replace absent/ineligible candidates and adding top/bottom candidates. Sample change form completed as necessary	<b>This process is removed by sampling on the mark, as the onscreen sample will automatically include a candidate on top/bottom marks, and exclude absent/ineligible candidates from list</b>
Departments able to amend previously submitted marks and re-submit until the eCRS deadline.	<b>After sample has been generated, centres will have to request that their eCRS' be re-opened to make changes</b>
Centres print individual record sheets, or print and complete cover sheets for each candidate in sample	<b>Centres can print all record sheets of sampled candidates at once</b>
Samples collected from centres on same day as eCRS deadline	<b>Samples collected from centres three working days after eCRS deadline – ensuring all centres have time to collate samples for collection</b>

# Process Overview/Timeline



## GCSE English Language Unit 3 (GEN31) – Summer 2020

Activities	Timeline
eCRS application available for summer 2020 series	Opens <b>20 Jan 2020 at 9am</b> Closes <b>1 May 2020 at 5pm</b>
Onscreen sampling information within the eCRS application	Opens <b>20 April 2020 at 9am</b> Closes <b>1 May 2020 at 5pm</b>
Facility to print eCRS for sampled candidates only – no requirement to complete sample coversheets.	Opens <b>20 April 2020 at 9am</b> Closes <b>1 May 2020 at 5pm</b>
Samples collected from centres	From <b>8.30am on 6 May 2020</b>

# Sampling on the Mark - Screenshots

Process of completing eCRS, Authentication and Internal Standardisation is unchanged. Lead Teacher makes submission as they have done in previous series.

Selected series: **2019 Summer** [change](#) For guidance/support and access to forms please refer to the [E-Moderation microsite](#) or [contact us](#)

Select component: GEN31 : English Unit 3 Written (CA) [INCOMPLETE] ▾

Closing Date: **1 May 2020 at 5:00PM (Samples collected on 6 May 2020 from 8:30AM)**

**⚠ Current Status**  
Changes have been made since submitting marks to CCEA. It is necessary to review and re-submit the candidate record sheet.

[Mark by candidate](#) [Mark by task](#) [Internal Standardisation](#) [Authentication](#) [Submit Marks](#)

### Submit Marks

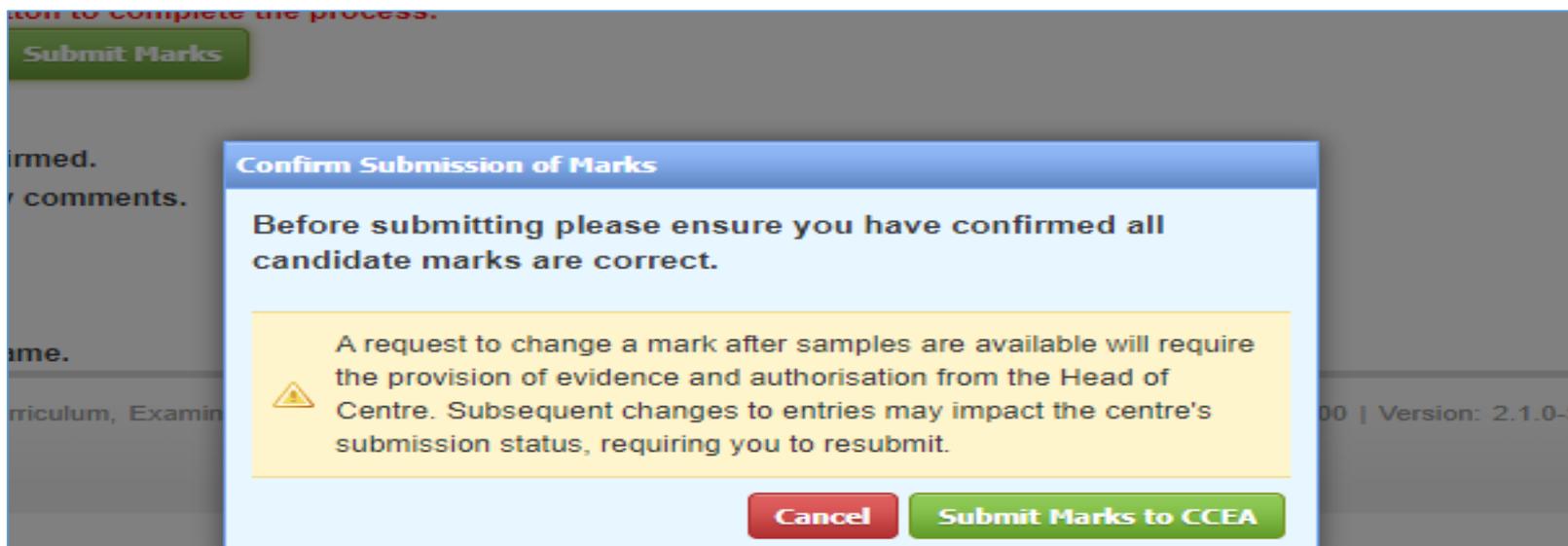
Please click the 'Submit Marks' button to complete the process.

Current status: Ready to submit: [Submit Marks](#)

- ✔ Authentication is confirmed.
- ✔ Internal Standardisation is confirmed.
- ✔ No missing marks or mandatory comments.
- ✔ No missing teacher codes.
- ✔ No missing entries.
- ✔ No missing record sheets.
- ✔ All candidates match entered name.

# Sampling on the Mark - Screenshots

Lead Teachers will see this updated message when completing submission. For the GEN31 pilot in summer 2020, they should contact Operations Modernisation if they require access to make changes to record sheets after submission.



# Sampling on the Mark - Screenshots

Following the Lead Teacher's submission, all registered users will see a Sampling tab appear for GEN31 in the eCRS application.

Selected series: **2019 Summer** [change](#) For guidance/support and access to forms please refer to the [E-Moderation microsite](#) or [contact us](#)

Select component: GEN31 : English Unit 3 Written (CA) [COMPLETE] ▾

Closing Date: **1 May 2020 at 5:00PM (Samples collected on 6 May 2020 from 8:30AM)**

✔ **Current Status**  
The candidate record sheet was successfully submitted on 25 October 2019 at 2:17PM.

[Mark by candidate](#) [Mark by task](#) [Internal Standardisation](#) [Authentication](#) [Submit Marks](#) [Sampling](#)

### Submit Marks

Current status: Finalised on 25 October 2019 at 2:17PM [Print Confirmation](#)

- ✔ Authentication is confirmed.
- ✔ Internal Standardisation is confirmed.
- ✔ No missing marks or mandatory comments.
- ✔ No missing teacher codes.
- ✔ No missing entries.
- ✔ No missing record sheets.
- ✔ All candidates match entered name.

Council for Curriculum, Examination and Assessment, 29 Clarendon Dock, Belfast, BT1 3BG | Phone: 02890 261200 | Version: 2.1.0-SNAPSHOT

# Sampling on the Mark - Screenshots

Centres completing submission before 20<sup>th</sup> April 2020 will see this information in the Sampling tab.

Selected series: **2019 Summer** [change](#) For guidance/support and access to forms please refer to the [E-Moderation microsite](#) or [contact us](#)

Select component: GEN31 : English Unit 3 Written (CA) [COMPLETE] ▼

Closing Date: **1 May 2020 at 5:00PM (Samples collected on 6 May 2020 from 8:30AM)**

 **Current Status**

The candidate record sheet was successfully submitted on 25 October 2019 at 2:29PM.

Mark by candidate   Mark by task   Internal Standardisation   Authentication   Submit Marks   **Sampling**

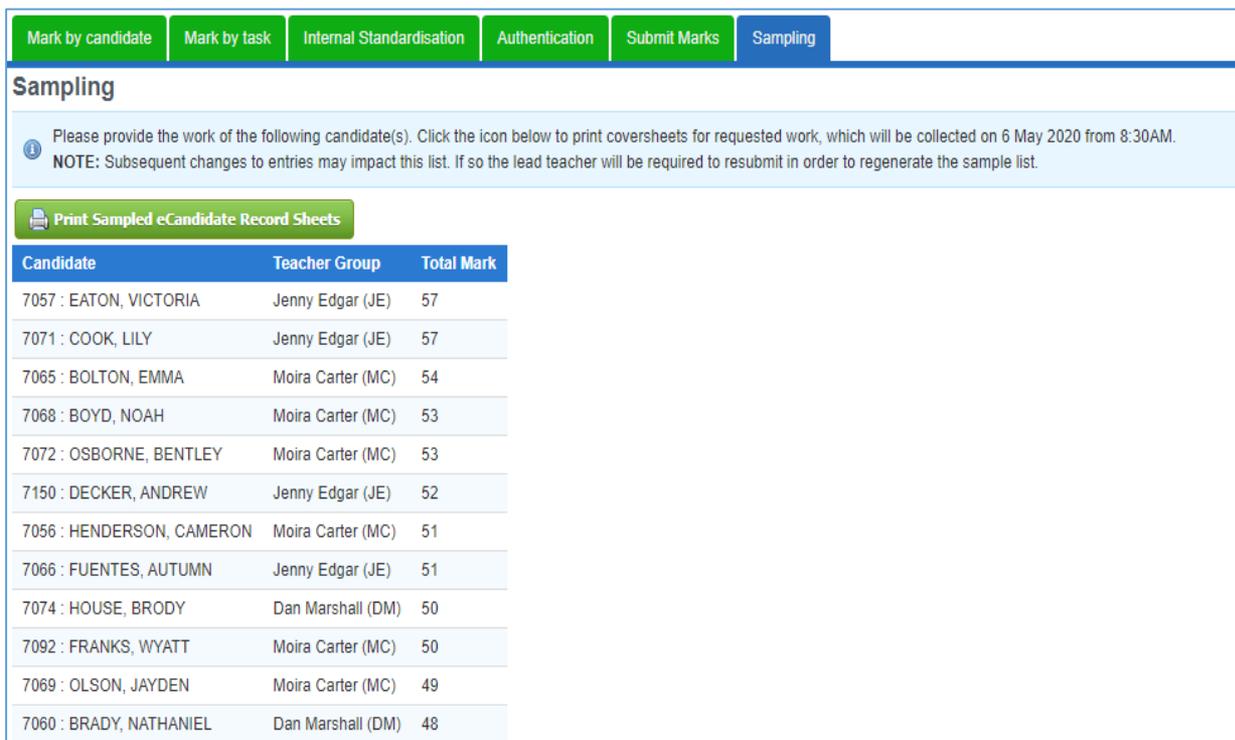
## Sampling

 The sample will be displayed here from 20/04/20 at 09:00

Once the sample has been generated you will not be able to make changes to the eCandidate Record Sheets.

# Sampling on the Mark - Screenshots

From 20<sup>th</sup> April, users will see their GEN31 sampling information in the Sampling tab. This will appear in descending mark order, covering a range of marks and all teacher codes. Departments are required to submit the work of all listed candidates.

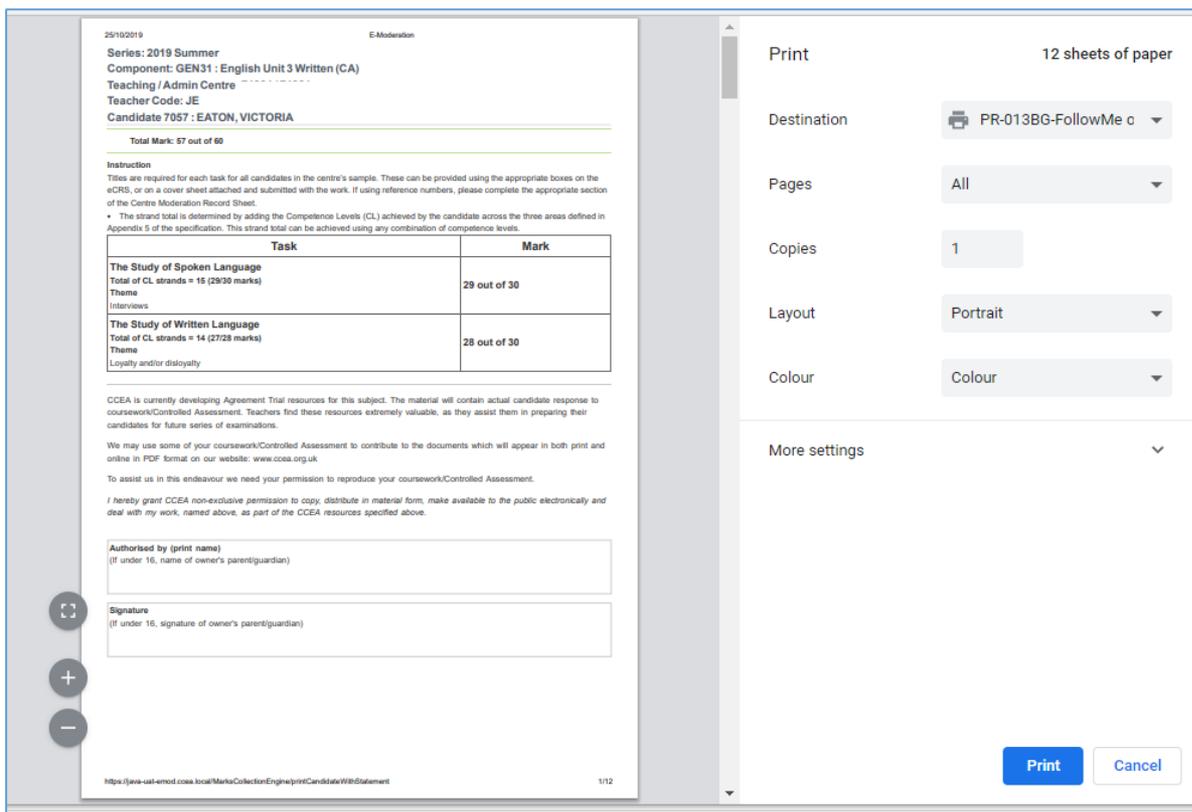


The screenshot shows a navigation bar with tabs: Mark by candidate, Mark by task, Internal Standardisation, Authentication, Submit Marks, and Sampling. The Sampling tab is active. Below the tabs, the heading "Sampling" is displayed. A message box contains the text: "Please provide the work of the following candidate(s). Click the icon below to print coversheets for requested work, which will be collected on 6 May 2020 from 8:30AM. NOTE: Subsequent changes to entries may impact this list. If so the lead teacher will be required to resubmit in order to regenerate the sample list." Below the message is a green button labeled "Print Sampled eCandidate Record Sheets". A table lists candidates in descending order of total mark.

Candidate	Teacher Group	Total Mark
7057 : EATON, VICTORIA	Jenny Edgar (JE)	57
7071 : COOK, LILY	Jenny Edgar (JE)	57
7065 : BOLTON, EMMA	Moira Carter (MC)	54
7068 : BOYD, NOAH	Moira Carter (MC)	53
7072 : OSBORNE, BENTLEY	Moira Carter (MC)	53
7150 : DECKER, ANDREW	Jenny Edgar (JE)	52
7056 : HENDERSON, CAMERON	Moira Carter (MC)	51
7066 : FUENTES, AUTUMN	Jenny Edgar (JE)	51
7074 : HOUSE, BRODY	Dan Marshall (DM)	50
7092 : FRANKS, WYATT	Moira Carter (MC)	50
7069 : OLSON, JAYDEN	Moira Carter (MC)	49
7060 : BRADY, NATHANIEL	Dan Marshall (DM)	48

# Sampling on the Mark - Screenshots

Clicking the  **Print Sampled eCandidate Record Sheets** button will allow users to create record sheet prints for all candidates in the sample. Users should ensure they print sheets single-sided to allow them to accompany the requested samples.



The screenshot displays the print interface for a CCEA eCandidate Record Sheet. The main content area on the left shows the candidate's details and a table of tasks with marks.

25/10/2019 E-Moderation

Series: 2019 Summer  
Component: GEN31 : English Unit 3 Written (CA)  
Teaching / Admin Centre : .....  
Teacher Code: JE  
Candidate 7057 : EATON, VICTORIA

Total Mark: 57 out of 60

**Instruction**  
Titles are required for each task for all candidates in the centre's sample. These can be provided using the appropriate boxes on the eCRS, or on a cover sheet attached and submitted with the work. If using reference numbers, please complete the appropriate section of the Centre Moderation Record Sheet.

- This strand total is determined by adding the Competence Levels (CL) achieved by the candidate across the three areas defined in Appendix 6 of the specification. This strand total can be achieved using any combination of competence levels.

Task	Mark
<b>The Study of Spoken Language</b> Total of CL strands = 15 (29/30 marks) Theme Interviews	29 out of 30
<b>The Study of Written Language</b> Total of CL strands = 14 (27/28 marks) Theme Loyalty and/or disloyalty	28 out of 30

CCEA is currently developing Agreement Trial resources for this subject. The material will contain actual candidate response to coursework/Controlled Assessment. Teachers find these resources extremely valuable, as they assist them in preparing their candidates for future series of examinations.

We may use some of your coursework/Controlled Assessment to contribute to the documents which will appear in both print and online in PDF format on our website: [www.ccea.org.uk](http://www.ccea.org.uk)

To assist us in this endeavour we need your permission to reproduce your coursework/Controlled Assessment.

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Signature  
(If under 16, signature of owner's parent/guardian)

Print settings panel on the right:

- Print: 12 sheets of paper
- Destination: PR-013BG-FollowMe c
- Pages: All
- Copies: 1
- Layout: Portrait
- Colour: Colour
- More settings: (dropdown arrow)

Print Cancel

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# Further Information



- Exams Officers will be briefed on this pilot at forthcoming EO Seminars;
- Ahead of the summer 2020 series, further guidance and information will be available to registered teachers;
- During the pilot, all queries relating to Sampling on the Mark should be directed to CCEA's Operations Modernisation team (Tel: 90261411 or email [dmullan@ccea.org.uk](mailto:dmullan@ccea.org.uk) / [cburns@ccea.org.uk](mailto:cburns@ccea.org.uk));
- After the summer 2020 series, we will be contacting centre users to get their views of Sampling on the Mark. Your feedback will help to drive future enhancements.