



Rewarding Learning

**General Certificate of Secondary Education
2021**

Learning for Life and Work

Controlled Assessment Task

**Unit 4
(Investigation)**

[GLF41]

VALID FROM SEPTEMBER 2019

INSTRUCTIONS TO CANDIDATES

You must:

Complete **one** from the three tasks provided.
Include a reference list of all sources used.
Observe the word limits for each section.
Present your work in an A4 soft-backed folder.

INFORMATION FOR CANDIDATES

This unit carries a weighting of **40%**.
The total mark for this unit is **100**.

Candidates' work to be submitted May 2021

Controlled Assessment Tasks must comply with the Regulations as detailed in the Subject Specification.

NB: Some Controlled Assessment Tasks instructions may constitute more than 1 page.
Please check you have all the information you need to complete the task if printing from a computer.

**Controlled Assessment task for Unit 4: Local and Global Citizenship
(September 2019 – May 2021)**

Below is the controlled assessment task for Unit 4: Local and Global Citizenship. For details on completing and assessing the controlled assessment task see pp 21–23 and pp 29–33 of the GCSE Learning for Life and Work specification.

Controlled Assessment Task 1: Candidates must complete Parts A–E.

Investigate the benefits and challenges of immigration.		
<p>Part A: Planning</p> <p>1. Propose research questions, research methods and justify their research approach [8 marks]</p> <p>2. Produce a research plan [8 marks]</p> <p>3. The research plan should include knowledge, understanding and skills to be developed [8 marks]</p>	<p>When planning their research tasks candidates should:</p> <ul style="list-style-type: none"> • propose at least four appropriate research questions as a possible research focus; • describe at least three research methods; and • provides justification for their choice of at least three research methods. <p>Candidates should produce a research plan which includes:</p> <ul style="list-style-type: none"> • at least four relevant sources, including at least one primary and one secondary; and • at least four appropriate well organised actions clearly related to achievable targets and deadlines. <p>Candidates should:</p> <ul style="list-style-type: none"> • explain at least five elements of knowledge, understanding and skills (including at least two skills) that they aim to develop detailing how these might be developed through specific task activities. 	<p>The advised word count for this section is 800 words maximum.</p> <p>Total mark [24]</p>

<p>Part B: Research</p> <p>1. Gathers, compiles and records evidence and records and monitors progress [8 marks]</p>	<p>When conducting research candidates should:</p> <ul style="list-style-type: none"> gather, compile and record evidence from at least four clearly relevant sources, including at least one primary and one secondary; use their research plan to record a range of meaningful comments about their progress, referring to specific targets, actions and deadlines; 	<p>The advised word count for this section is 400 words maximum.</p>
<p>2. Analyse the validity, reliability, accuracy of their sources and findings, including analysing for bias and agendas.</p> <p>Provide reasoned justification of their analysis [16 marks]</p>	<ul style="list-style-type: none"> provide detailed analysis on at least four of the following terms: validity; reliability; accuracy; bias; and agendas provide a sound justification which clearly supports their analysis. 	<p>Total mark [24]</p>
<p>Part C: Communicating Findings</p> <p>1. Introduction: provides a rationale and purpose for the research [6 marks]</p> <p>2. Research findings: include their views and those of others on key research findings and interpret and explain their research findings [12 marks]</p>	<p>Candidates communicate research findings in a written report or Powerpoint presentation. This should:</p> <ul style="list-style-type: none"> provide a summary of their report or PowerPoint presentation; provide a comprehensive and valid justification to support the rationale and purpose of their research critically compare and contrast different viewpoints, including their own; provide an interpretation and explanation of the key research findings. 	<p>The advised word count for this section is 1400 words maximum.</p>

<p>3. Research Evaluation: evaluates strengths and weaknesses; and identify areas for improvement [6 marks]</p> <p>4. Conclusion: discusses their evaluation, main findings and views [6 marks]</p>	<p>Candidates communicate research findings in a written report or Powerpoint presentation. This should:</p> <ul style="list-style-type: none"> • provide a critical and comprehensive evaluation of the strengths and weakness of their research approach; • identify and prioritise key areas for improvement; • discuss their evaluation including comprehensive explanation of the limitations of their approach and impact on their research; • provide an interpretation of a range of key findings; and • draw well-reasoned, coherent, justified conclusions. 	<p>Total mark [30]</p>
<p>Part D: Self-Evaluation: evaluates the knowledge, understanding and skills that they have developed; and evaluates their performance in their research approach and in the work itself, suggesting areas for improvement [16 marks]</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • evaluates, using relevant examples, how successful they were in developing their knowledge, understanding and skills; • evaluates in detail three strengths and three weaknesses of their approach and work; and • prioritise three key areas for improvement. 	<p>The advised word count for this section is 400 words maximum.</p> <p>Total mark [16]</p>
<p>Part E: Presentation</p>	<p>The task should be coherently structured and concisely organised:</p> <ul style="list-style-type: none"> • pages/PowerPoint slides numbered; • include index; • include appropriate section headings; • include word counts; and • include bibliography with accurate and complete references. 	<p>Total mark [6]</p>
		<p>Total mark [100]</p>

**Controlled Assessment task for Unit 4: Personal Development
(September 2019 – May 2021)**

Below is the controlled assessment task for Unit 4: Personal Development. For details on completing and assessing the controlled assessment task see pp 21–23 and pp 29–33 of the GCSE Learning for Life and Work specification.

Controlled Assessment Task 2: Candidates must complete Parts A–E.

Investigate the benefits and misuse of social media.		
<p>Part A: Planning</p> <p>1. Propose research questions, research methods and justify their research approach [8 marks]</p> <p>2. Produce a research plan [8 marks]</p> <p>3. The research plan should include knowledge, understanding and skills to be developed [8 marks]</p>	<p>When planning their research tasks candidates should:</p> <ul style="list-style-type: none"> • propose at least four appropriate research questions as a possible research focus; • describe at least three research methods; and • provides justification for their choice of at least three research methods. <p>Candidates should produce a research plan which includes:</p> <ul style="list-style-type: none"> • at least four relevant sources, including at least one primary and one secondary; and • at least four appropriate well organised actions clearly related to achievable targets and deadlines. <p>Candidates should:</p> <ul style="list-style-type: none"> • explain at least five elements of knowledge, understanding and skills (including at least two skills) that they aim to develop detailing how these might be developed through specific task activities. 	<p>The advised word count for this section is 800 words maximum.</p> <p>Total mark [24]</p>

<p>Part B: Research</p> <p>1. Gathers, compiles and records evidence and records and monitors progress [8 marks]</p>	<p>When conducting research candidates should:</p> <ul style="list-style-type: none"> gather, compile and record evidence from at least four clearly relevant sources, including at least one primary and one secondary; use their research plan to record a range of meaningful comments about their progress, referring to specific targets, actions and deadlines; 	<p>The advised word count for this section is 400 words maximum.</p>
<p>2. Analyse the validity, reliability, accuracy of their sources and findings, including analysing for bias and agendas.</p> <p>Provide reasoned justification of their analysis [16 marks]</p>	<ul style="list-style-type: none"> provide detailed analysis on at least four of the following terms: <ul style="list-style-type: none"> validity; reliability; accuracy; bias; and agendas provide a sound justification which clearly supports their analysis. 	<p>Total mark [24]</p>
<p>Part C: Communicating Findings</p> <p>1. Introduction: provides a rationale and purpose for the research [6 marks]</p> <p>2. Research findings: include their views and those of others on key research findings and interpret and explain their research findings [12 marks]</p>	<p>Candidates communicate research findings in a written report or Powerpoint presentation. This should:</p> <ul style="list-style-type: none"> provide a summary of their report or PowerPoint presentation; provide a comprehensive and valid justification to support the rationale and purpose of their research critically compare and contrast different viewpoints, including their own; provide an interpretation and explanation of the key research findings. 	<p>The advised word count for this section is 1400 words maximum.</p>

<p>3. Research Evaluation: evaluates strengths and weaknesses; and identify areas for improvement [6 marks]</p> <p>4. Conclusion: discusses their evaluation, main findings and views [6 marks]</p>	<p>Candidates communicate research findings in a written report or Powerpoint presentation. This should:</p> <ul style="list-style-type: none"> • provide a critical and comprehensive evaluation of the strengths and weakness of their research approach; • identify and prioritise key areas for improvement; • discuss their evaluation including comprehensive explanation of the limitations of their approach and impact on their research; • provide an interpretation of a range of key findings; and • draw well-reasoned, coherent, justified conclusions. 	<p>Total mark [30]</p>
<p>Part D: Self-Evaluation: evaluates the knowledge, understanding and skills that they have developed; and evaluates their performance in their research approach and in the work itself, suggesting areas for improvement [16 marks]</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • evaluates, using relevant examples, how successful they were in developing their knowledge, understanding and skills; • evaluates in detail three strengths and three weaknesses of their approach and work; and • prioritise three key areas for improvement. 	<p>The advised word count for this section is 400 words maximum.</p> <p>Total mark [16]</p>
<p>Part E: Presentation</p>	<p>The task should be coherently structured and concisely organised:</p> <ul style="list-style-type: none"> • pages/PowerPoint slides numbered; • include index; • include appropriate section headings; • include word counts; and • include bibliography with accurate and complete references. 	<p>Total mark [6]</p>
		<p>Total mark [100]</p>

**Controlled Assessment task for Unit 4: Employability
(September 2019 – May 2021)**

Below is the controlled assessment task for Unit 4: Employability. For details on completing and assessing the controlled assessment task see pp 21–23 and pp 29–33 of the GCSE Learning for Life and Work specification.

Controlled Assessment Task 3: Candidates must complete Parts A–E.

Investigate the advantages and disadvantages of being self-employed.		
<p>Part A: Planning</p> <p>1. Propose research questions, research methods and justify their research approach [8 marks]</p> <p>2. Produce a research plan [8 marks]</p> <p>3. The research plan should include knowledge, understanding and skills to be developed [8 marks]</p>	<p>When planning their research tasks candidates should:</p> <ul style="list-style-type: none"> propose at least four appropriate research questions as a possible research focus; describe at least three research methods; and provides justification for their choice of at least three research methods. <p>Candidates should produce a research plan which includes:</p> <ul style="list-style-type: none"> at least four relevant sources, including at least one primary and one secondary; and at least four appropriate well organised actions clearly related to achievable targets and deadlines. <p>Candidates should:</p> <ul style="list-style-type: none"> explain at least five elements of knowledge, understanding and skills (including at least two skills) that they aim to develop detailing how these might be developed through specific task activities. 	<p>The advised word count for this section is 800 words maximum.</p> <p>Total mark [24]</p>

<p>Part B: Research</p> <p>1. Gathers, compiles and records evidence and records and monitors progress [8 marks]</p>	<p>When conducting research candidates should:</p> <ul style="list-style-type: none"> gather, compile and record evidence from at least four clearly relevant sources, including at least one primary and one secondary; use their research plan to record a range of meaningful comments about their progress, referring to specific targets, actions and deadlines; 	<p>The advised word count for this section is 400 words maximum.</p>
<p>2. Analyse the validity, reliability, accuracy of their sources and findings, including analysing for bias and agendas.</p> <p>Provide reasoned justification of their analysis [16 marks]</p>	<ul style="list-style-type: none"> provide detailed analysis on at least four of the following terms: <ul style="list-style-type: none"> validity; reliability; accuracy; bias; and agendas provide a sound justification which clearly supports their analysis. 	<p>Total mark [24]</p>
<p>Part C: Communicating Findings</p> <p>1. Introduction: provides a rationale and purpose for the research [6 marks]</p> <p>2. Research findings: include their views and those of others on key research findings and interpret and explain their research findings [12 marks]</p>	<p>Candidates communicate research findings in a written report or Powerpoint presentation. This should:</p> <ul style="list-style-type: none"> provide a summary of their report or PowerPoint presentation; provide a comprehensive and valid justification to support the rationale and purpose of their research critically compare and contrast different viewpoints, including their own; provide an interpretation and explanation of the key research findings. 	<p>The advised word count for this section is 1400 words maximum.</p>

<p>3. Research Evaluation: evaluates strengths and weaknesses; and identify areas for improvement [6 marks]</p> <p>4. Conclusion: discusses their evaluation, main findings and views [6 marks]</p>	<p>Candidates communicate research findings in a written report or Powerpoint presentation. This should:</p> <ul style="list-style-type: none"> • provide a critical and comprehensive evaluation of the strengths and weakness of their research approach; • identify and prioritise key areas for improvement; • discuss their evaluation including comprehensive explanation of the limitations of their approach and impact on their research; • provide an interpretation of a range of key findings; and • draw well-reasoned, coherent, justified conclusions. 	<p>Total mark [30]</p>
<p>Part D: Self-Evaluation: evaluates the knowledge, understanding and skills that they have developed; and evaluates their performance in their research approach and in the work itself, suggesting areas for improvement [16 marks]</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • evaluates, using relevant examples, how successful they were in developing their knowledge, understanding and skills; • evaluates in detail three strengths and three weaknesses of their approach and work; and • prioritise three key areas for improvement 	<p>The advised word count for this section is 400 words maximum.</p> <p>Total mark [16]</p>
<p>Part E: Presentation</p>	<p>The task should be coherently structured and concisely organised:</p> <ul style="list-style-type: none"> • pages/PowerPoint slides numbered; • include index; • include appropriate section headings; • include word counts; and • include bibliography with accurate and complete references. 	<p>Total mark [6]</p>
		<p>Total mark [100]</p>