

GCSE



CCEA GCSE STUDENT GUIDANCE  
**Home Economics:  
Child Development**

Student Guidance

for Unit 3: Investigation Task

For first teaching from September 2017

Updated: 13 April 2018



## Unit 3: Controlled Assessment Child Development

### Introduction

### Carrying out the task

**Unit 3 is the Controlled Assessment Investigation Task.** This piece of work is worth 40% of your GCSE. Titles are published on 1 September of the year of your GCSE award.

Your Controlled Assessment task will be completed under your teacher's supervision. Your work should total **3,000 words** – further guidance will follow about how long each section should be.

You should try to work independently; this document will help you to stay on track. You can ask for help if you need it, but students who work independently can score higher marks.

It is **very** important that all of the work you submit is your own.

**Plagiarism** is where someone:

- Tries to pass someone else's work off as their own;
- Fails to acknowledge sources of information used.

Plagiarism is very serious and can have a major impact on your GCSE result.

**You must keep to the word limit** (a tolerance of  $\pm 10\%$  is allowed) – falling outside the word limit will mean a drop in the mark band your teacher can put your work in, no matter how good it is.

### Presentation of your work

- In your report, **leave a margin** at each side of the page.
- Print on one side of the page only.
- Complete your report in **12-point size**. (Titles and subtitles can be bigger.)
- Print your work in **black ink**.
- **Every page** should have a Header or Footer indicating your **Centre Number** and your **Candidate Number**.
- Your work should be presented in a **soft-backed A4 folder**, without plastic pockets.
- Your work should be **well organised** in a logical manner.
- When you use sources of information (e.g. a quotation from a book, or a picture from a website), you need to say where that information came from – this is called **Referencing**.
- A **Bibliography** must be included at the end of your work.
- The word count should be presented under the title at the beginning of each section.
- Appendices: first draft and final outcome.

The task has five parts; you must complete all five parts.

	<b>Part of Task</b>	<b>Word Count</b>	<b>Marks Awarded</b>
Part A	Analysis and Justification	300 words	12 marks
Part B	Secondary Research	1,200 words	24 marks
	Analysis of Own Viewpoint		8 marks
Part C	Conclusions	750 words	12 marks
	Evaluation of Parts A and B.		12 marks
Part D	Planning	375 words	8 marks
	Outcome		12 marks
Part E	Evaluation of Part D	375 words	8 marks
	Presentation	N/A	4 marks

## Part A

### Analysis and Justification (300 words)

The first thing to do is to **make a list of all of the relevant issues** to consider when you think about the title. Record these in the form of a list or diagram in brief sentences. Try to come up with a minimum of **ten** issues.

Now **choose one of these issues to research**. The issue you choose needs to provide scope for good discussion.

**Next, write a detailed justification for choosing this issue.**

- State the issue you have chosen.
- Why do you think this is the most important issue to research or the most interesting?
- What do you already know about the issue?
- What do you hope to find out?
- Where will you find this information?

Check your word count and adjust Part A if necessary. Add your word count under the title.

## Part B

### Secondary Research and Analysis of Own Viewpoint (1,200 words)

Research the issue that you have chosen. Write up your findings **in your own words**. You are allowed to use short quotations from your sources, but do not cut and paste large sections of text into your report. You must say where you found your information as you go along; this is called **referencing**.

Remember, failure to reference your sources is called **plagiarism**

#### Tips about Sources

You are advised to use more than **four different types** of sources. Don't rely on the internet alone. Where possible choose websites with **.uk** or **.ie** addresses when using the internet. Printed sources such as books and leaflets should be up-to-date.

As you go along, keep a record of the sources you have used for your bibliography (see page 8 for more advice). Here are some examples:

- Websites – record the full link for the website and the date accessed.
- Books – record the name of the author, title, publisher and date of publication.
- Television programmes – note the title of the programme, the channel and the date of broadcast.
- Magazine/Newspaper Articles – record title of article, publisher, date of publication (if available) and date accessed.

When including quotations from websites the date you accessed the site must be included in your report.

Put some order into what you have found out – where do the sources agree or disagree? Create sections or subheadings and compare what your different sources say. If two or more sources say more or less the same thing, combine the information rather than repeating yourself.

The next stage is to analyse your **Own Viewpoint** (e.g. state your opinion on the issue and say why you hold that opinion).

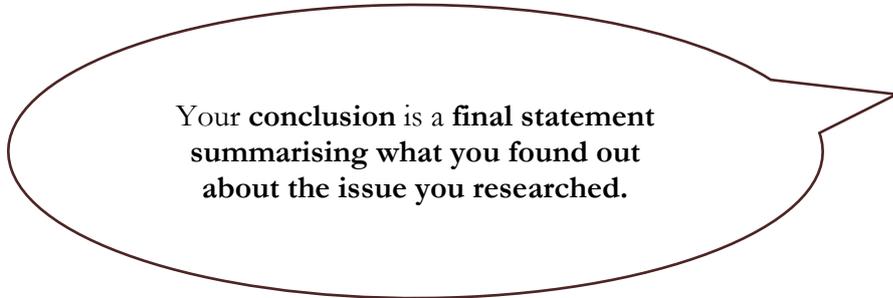
- What do you think about what you have found out?
- Do you agree or disagree with something you have read or heard from a source?
- Explain why you agree or disagree.

Check your word count and adjust Part B if necessary. Add your word count under the title.

## Part C

### Conclusions and Evaluation of Parts A and B (750 words)

Write your conclusion and your evaluation.



Your evaluation should discuss both parts A and B. For each part, **identify your strengths and your weaknesses**. **Suggest improvements** you could make – try to think of something for each section. Make sure your evaluation is not just a description of what you have done.

Check your word count and adjust Part C if necessary. Add your word count under the title.

## Part D

### Planning and Outcome (375 words)

The 375 word limit for Part D is to be used for planning your outcome.

The Outcome section of Part D has no word limit. Examples of possible Outcomes are shown in the table.

Type of Outcome	Advice
PowerPoint Presentation	Should have a minimum of 10 and maximum of 12 information slides (does not include title slide). When printing, print 2 slides per page.
Leaflet	One page printed on both sides, divided by headings and folded into a leaflet.
Booklet	More than one page printed on both sides, folded and stapled together.
Newspaper report	One A4 page. Newspaper format to include headline, columns and sections.

In the planning section, you should design your outcome. **You must check the task title to make sure you are creating the correct outcome for your title**, as these change from year to year. If there is a choice of outcome, choose the option which could best display your ICT skills.

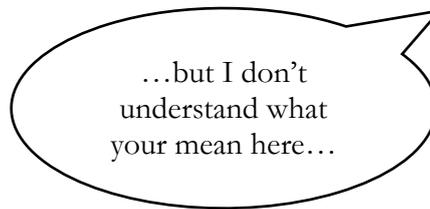
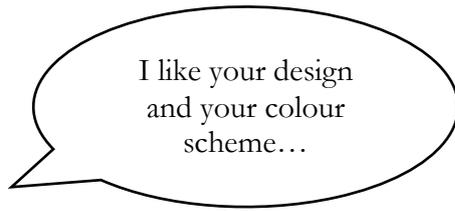
Your planning section should include:

- A **list of resources** needed to create your outcome;
- The information you plan to include;
- Planned layout;
- The logical **sequence of steps** needed to create your outcome; and
- Feedback** on the first draft that allows you to make improvements to your outcome.

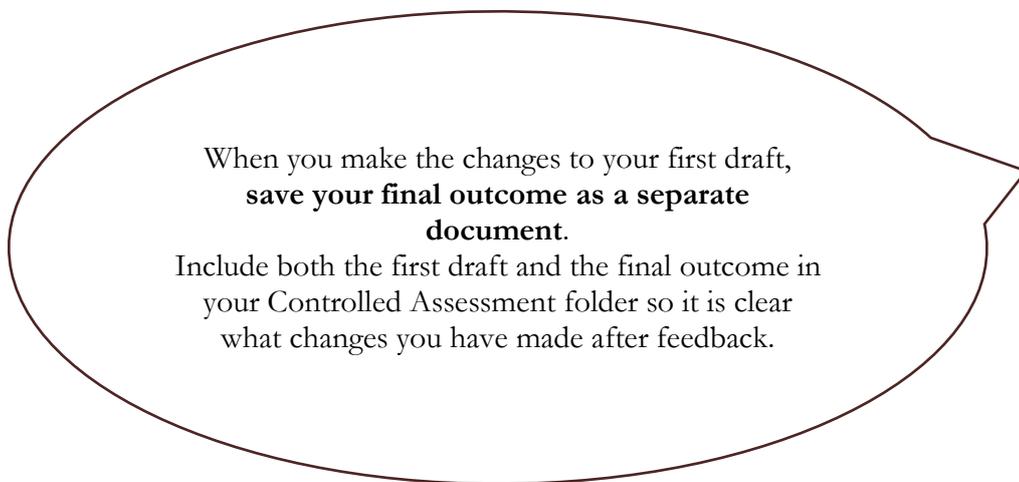
You could use a table to display this information.

The planning should be detailed enough that someone could create a copy of your final outcome without seeing it.

Once you have created the first draft of your outcome, ask someone to give you some feedback. The purpose of this feedback is so you can improve your work.



Within the word limit of the planning section, briefly write up the feedback you were given and the changes you will make.



**In your final outcome, you should only use the information you included in your research section.**

Aim for a high standard of presentation in your final outcome which should be printed and included in your report folder.

Check your word count and adjust Part D if necessary. Add your word count under the title.

## Part E

### Evaluation of Planning and Outcome (375 words)

Your evaluation should discuss Part D only. For the planning and production of the outcome **identify your strengths and your weaknesses**. **Suggest improvements** you could make to Part D.

Check your word count and adjust Part E if necessary. Add your word count under the title.

## Presentation

**Write your Bibliography (1 mark)** – this is a list of all the sources of information you used. List them under categories, e.g.

- Websites (in alphabetical order)
- Books – list as follows, in alphabetical order of authors' surnames:  
– Author's surname, initial, (date) **“Title of Book”** Publisher
- Leaflets
- Television programmes (title, date, channel)
- Other sources

**Make sure all word counts have been included (2 marks)**

**Put your work in a logical order (1 mark):**

- Part A: Analysis and Justification
- Part B: Secondary Research and Analysis of Own Viewpoint
- Part C: Conclusions and Evaluation of Parts A and B
- Part D: Planning and Outcome
- Part E: Evaluation of Planning and Outcome
- Bibliography
- Appendices: first draft and final outcome