

# **A2 Art & Design**

(Units AAR11 & AAR21)

eCandidate Record Sheet (eCRS)

Summer 2019

# What is eCRS?



**eCRS** is an online application used to provide marks/comments and other required information to CCEA as part of the moderation process.

## **Removes the need to complete hardcopy:**

- candidate record sheets;
- OMR TAC1 form;
- TAC2 form (Internal Standardisation information/confirmation).

## **Provides the facility to:**

- record candidates' marks with automatic totalling;
- link teacher reference codes (e.g. teacher initials) with candidates;
- confirm internal standardisation has been carried out;
- confirm centre authentication of controlled assessment/coursework;
- capture signed confirmation from teachers and candidates to authenticate work;
- validate submissions.

## Using eCRS for A2 Art & Design in Summer 2019

### Unit 1 AAR11 & Unit 2 AAR21 – visiting moderation

Centres will use the eCRS application to submit the completed candidate record sheets, confirm Internal Standardisation and candidates/teacher authentication.

Users should note that, for Unit 1 only the Practical element is using eCandidate Record Sheets. Sub-component AAR12, the written investigation, will require submission of work to CCEA for external assessment.

### Key dates:

- Deadline for submitting eCRS for both components is **22 May 2019 at 5 pm**
- Moderation Visits: **26 May 2019 to 6 June 2019**

# Process changes for Visiting Moderation - AAR11 & AAR21(1/2)



Old Process	New Process
Liaise with Exams Officers regarding any consortium arrangements required	No Change
Centres submit entries	No Change
Moderator contacts centre to confirm time/date of visit – followed up by written confirmation	No Change
Teacher(s) complete the assessment of all candidates	No Change
Teacher(s) record outcomes on hardcopy candidate record sheets	Teacher(s) record outcomes on the eCRS application
Candidates and teachers sign the authentication statement on the hardcopy candidate record sheets	Candidates and teachers sign the downloaded authentication document from the eCRS application. The lead teacher confirms the authentication statements on the eCRS screen when submitting marks to CCEA
Centre completes TAC1 OMR with total mark for each candidate and submitted to CCEA	Not required as the marks for all candidates are totalled within the eCRS application
Complete TAC2 form – Internal Standardisation details completed on manual form and submitted to CCEA	Not required as the lead teacher confirms the Internal Standardisation statements on the eCRS screen when submitting marks to CCEA
Centre receives sampling details from CCEA	No Change

# Process changes for Visiting Moderation – AAR11 & AAR21(2/2)



Old Process	New Process
For moderator visit centre provides the computer generated sample plus a list of any work added to that sample	No Change
For moderator visit centre provides a map showing the position of the work of each candidate	No Change
For moderator visit centre displays work and record sheets for sample in rank order	No change, however candidate record sheets to be printed from the eCRS application
For moderator visit remaining hardcopy candidate record sheets available in rank order	No change, however candidate record sheets to be printed from the eCRS application
For moderator visit carbon copies and photocopies of the mark sheets OMR TAC1	Not required as the marks for all candidates are submitted within the eCRS application
For moderator visit a list of candidates and their marks in rank order for each Component.	No change as the rank order must still be available. This can be generated from the eCRS screen by using the sort facility at the Total Mark (Highest to Lowest), or the marks can be copied from the excel marksheet tab and sorted in rank order
Moderator carries out moderation of centre	No Change
Moderator retains a copy of all candidate record sheets and any TAC2 not already submitted to CCEA	No longer required
Outcome of moderation discussed and signed off by moderator and centre representative	Any changes to this process will be detailed in the Instructions to Teachers Booklet

## **Unit 1: AAR11 – (Personal and Critical Investigation - Practical)**

- Enter 3 marks per candidate
- Comment boxes available at each criteria
- Show/hide facility detailing mark levels for each criteria
- Automatic totalling as individual marks are keyed

## **Unit 2: AAR21 – (Thematic Outcome)**

- Enter 4 marks per candidate
- Comment boxes available at each criteria
- Show/hide facility detailing mark levels for each criteria
- Automatic totalling as individual marks are keyed

# A2 Art & Design eCRSs



## AAR11 – Personal and Critical Investigation - Practical

### 2. Enter Marks

0002 : test

[Previous Cand.](#) [Next Cand.](#)

**⚠** This candidate record sheet is incomplete. *Current Mark: 0 out of 72*

[Save eCRS](#)

Title

Personal and Critical Investigation - Practical Investigation

Provide details of additional assistance (if any)

Task	Mark
<b>AO1 Knowledge and understanding</b> Level 1 (1-7 marks) <a href="#">show/hide details</a> Level 2 (8-13 marks) <a href="#">show/hide details</a> Level 3 (14-19 marks) <a href="#">show/hide details</a> Level 4 (20-24 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 24
<b>AO2 Creative process</b> Level 1 (1-7 marks) <a href="#">show/hide details</a> Level 2 (8-13 marks) <a href="#">show/hide details</a> Level 3 (14-19 marks) <a href="#">show/hide details</a> Level 4 (20-24 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 24
<b>AO3 Skills</b> Level 1 (1-7 marks) <a href="#">show/hide details</a> Level 2 (8-13 marks) <a href="#">show/hide details</a> Level 3 (14-19 marks) <a href="#">show/hide details</a> Level 4 (20-24 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 24

## AAR21 – Thematic Outcome

### 2. Enter Marks

0002 : test

[Previous Cand.](#) [Next Cand.](#)

**⚠** This candidate record sheet is incomplete. *Current Mark: 0 out of 60*

[Save eCRS](#)

Title

Thematic Outcome

Provide details of additional assistance (if any)

Task	Mark
<b>AO1 Knowledge and understanding</b> Level 1 (1-2 marks) <a href="#">show/hide details</a> Level 2 (3-4 marks) <a href="#">show/hide details</a> Level 3 (5-6 marks) <a href="#">show/hide details</a> Level 4 (7-8 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 8
<b>AO2 Creative process</b> Level 1 (1-2 marks) <a href="#">show/hide details</a> Level 2 (3-4 marks) <a href="#">show/hide details</a> Level 3 (5-6 marks) <a href="#">show/hide details</a> Level 4 (7-8 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 8
<b>AO3 Skills</b> Level 1 (1-2 marks) <a href="#">show/hide details</a> Level 2 (3-4 marks) <a href="#">show/hide details</a> Level 3 (5-6 marks) <a href="#">show/hide details</a> Level 4 (7-8 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 8
<b>AO4 Outcome</b> Level 1 (1-9 marks) <a href="#">show/hide details</a> Level 2 (10-18 marks) <a href="#">show/hide details</a> Level 3 (19-27 marks) <a href="#">show/hide details</a> Level 4 (28-36 marks) <a href="#">show/hide details</a> Comment <input type="text"/>	<input type="text"/> out of 36

## **E-Moderation FAQs for A2 Art & Design**

(available soon on subject microsite)

- Registering and getting started
- Recording marks/comments and teacher codes
- Finalising marks and completing the eCRS process
- Support and Recommendations

## **E-Moderation microsite**

[www.ccea.org.uk/qualifications/e\\_moderation](http://www.ccea.org.uk/qualifications/e_moderation)

- Quick start guide
- Detailed user manual
- Tutorial video

- Support during initial use of eCRS in 2018/19 will be provided by CCEA's Operations Modernisation team – 028 9026 1200 extn 2254 or 2230.
- Support is also available by emailing [moderationteam@ccea.org.uk](mailto:moderationteam@ccea.org.uk)



- ✓ Get familiar with the eCRS process by reading the FAQs document and referring to the E-Moderation microsite.
- ✓ Agree who will be registered in your department and who will act as lead teacher. Registration will be available from mid-November 2018.
- ✓ Get registered early by your Exams Officer so you can login and get familiar with the eCRS as soon as it is available.
- ✓ Ensure any consortium arrangements have been registered with CCEA. This is to allow the correct candidates to be displayed onscreen.
- ✓ Ensure all candidates are entered correctly and on time so you can access their eCRS.
- ✓ Allow adequate time to complete and submit the eCRS in advance of the stated deadline.
- ✓ Provide feedback on any suggested improvements.