

# Circular S/IF/41/24

August 2024

---

To: The Heads of Department for GCSE Hospitality

For circulation to: All Departments or Teachers of GCSE Hospitality

---

## GCSE Hospitality Support for New Centres or Teachers

If you are a teacher delivering GCSE Hospitality for the first time you may be interested in joining an online support meeting. The agenda will include:

- Getting started
- Managing Controlled Assessment
- Support available
- An opportunity to ask questions.

Please bring to the meeting: a copy of the Specification and Controlled Assessment tasks - titles.

**Date of Meeting:** Wednesday 25 September 2024

**Time:** 7:00 pm - 8:30 pm

**Venue:** via Microsoft Teams

**Note:** This meeting is for new teachers delivering the qualification for the first time. The meeting will take place via Microsoft Teams and a link will be sent out closer to the date.

Please confirm your attendance by emailing Joan Jennings on [jjennings@ccea.org.uk](mailto:jjennings@ccea.org.uk) no later than **Monday 23 September 2024**.

---

If you have any queries regarding the content of this circular, please contact:

Deborah McGuffin at CCEA on: [dmcguffin@ccea.org.uk](mailto:dmcguffin@ccea.org.uk)