

Circular S/IF/44/15

November 2015

To: The Principals of Post-primary Schools and Directors of Further and Higher Education

For circulation to: Heads of Language Departments and Examination Officers

OLA and QCF Languages Recording of Speaking Tests

I am writing to give some advice about recording of Speaking Tests for the 2016 series.

In order to ensure that Moderators can access the speaking tests at Moderation we would ask that teachers who are recording candidates on an Apple Mac computer, ensure that the CDs and pen drives are compatible with both Windows and Apple Mac. Please discuss with your IT technician if you are in any doubt.

We would also ask that teachers check that the speaking test recordings are clear before submitting them to CCEA and that a copy of the tests is available in case any difficulties accessing the recordings.

If you have any queries regarding the content of this circular please contact:

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