

Circular S/IF/39/18

September 2018

To: Heads of Department for Business Studies

For circulation to: All Business Studies teachers

GCSE Business Studies Controlled Assessment Task

Welcome back to the new term. As many of you are already aware Booklet A of the controlled assessment task is already available to you on the CCEA microsite. Candidates may begin working on this to your timetable. The topic areas to be covered for completing Booklet B are also on the front cover of Booklet A, and there is support and guidance on completing both booklets on the microsite.

Please adhere to the conditions of controlled assessment to ensure the work submitted by each candidate is individual, and the work is kept in a confidential manner.

Further details on Booklet B will be with you before the end of this Autumn term.

The new e candidate record sheets will also be available to you through our e moderation system from early September, accessible through the usual link and your password. Hopefully this will facilitate you through your marking, as you can complete Booklet A marking in advance of starting Booklet B.

If you have any queries regarding the content of this circular please contact:

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