

# Circular S/IF/70/18

November 2018

To: The Head of Department - Moving Image Arts

For circulation to: All Teachers of Moving Image Arts and The Examinations Officer

## GCE (AS/A2) and GCSE Moving Image Arts Mock Examination Registration

CCEA is running **mock examinations** in January 2019. CCEA recommends that **all** centres who plan to enter candidates in Summer 2019 take part in the mocks to give practice to candidates using the examination system and also to technicians during setup. If your centre has never run the examination before then the mock will be a **requirement** before your centre undertakes the live examination, to ensure that all systems will run smoothly on the day.

**Please Note:** CCEA may use some of the completed mock examination scripts internally for trial marking purposes. However, this will be for examiner marking training only and these marks will not be issued to centres. Candidate scripts will be returned to the teacher a few days after the examination along with the mark scheme and any associated stimulus.

### MOCK EXAM DATES

<b>AS LEVEL</b>	
<b>Thursday 17 January 2019</b>	<b>10.00am – 11.30am</b>
<b>A2 LEVEL</b>	
<b>Wednesday 23 January 2019</b>	<b>10.00am – 11.30am (Session 1)</b> <b>11.45am – 12.30pm (Session 2)</b>
<b>GCSE</b>	
<b>Thursday 31 January 2019</b>	<b>10.00am – 11.30am</b>

### Mock Examinations Registration Process

#### Registration Deadline:

The **closing date** for registration is **Monday 7<sup>th</sup> January 2019**.

**\*\* It is imperative in particular that ALL registrations for ALL LEVELS are in by this date, due to the transfer of files to C2k Schools, in particular. The files will be automatically rolled out based on the Mock registration list provided to C2k by CCEA. Failure to register by this date may mean that your centre cannot participate in the mock examinations and potentially the Summer Examination Series. \*\***

### Registration Link:

To enter for the mock examinations **teachers** must **register** their candidates online via the website:

<http://www.ccea.org.uk/movingimageartsregister>.

Before registering, please have both the **teacher and technician's name, email address** and also your **centre number** to hand.

Registration will **open** for teachers on **Monday 3rd December 2018** when the above link will be activated.

### Candidate Logins:

Once registered, a page will display the **candidates' logins** which teachers should make a note of. These numbers are **NOT** the pupils' usual candidate numbers but are instead numbers generated exclusively for use in the mock exam. These will be displayed on the web page after registration and will also be emailed to the teacher.

### Teacher Instructions and Step by Step Guide:

The teacher must then download the *Teacher Instructions* and *Step by Step Guide* booklets using the link provided. These documents will provide instructions on how to run the mock examination. The teacher must then give the *Step by Step Guide* booklet to the school technician as it relates to the technical set up and running of the mock examination.

### On the Day Password:

The **password** for use on the day will be sent by **email** on **Thursday 10<sup>th</sup> January 2019** to the **teacher**.

**Examinations PC only compatibility:** Please note that the MIA examinations will NOT be available on Mac computers. They will only run on PC computers.

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If you have any queries regarding the content of this circular please contact:

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