

# CCEA Examiners' Training Resources Log In Guide

## Username and password

Your username and password will be sent to you by email from CCEA.

### Step 1: Logging in to the course

Open your web browser and go to <https://training.ccea.org.uk>

- In the right hand side, under **Non-C2k User** enter your **username** and **password**:

The screenshot shows the login page for CCEA and Northern Ireland Curriculum Training. The page is divided into two main sections for login: 'C2k User' and 'Non-C2k User'. The 'Non-C2k User' section is highlighted with a red box and red arrows pointing to the input fields for username and password. The 'Non-C2k User' section includes a note about cookies, a checkbox for 'Remember username', a link for 'Forgotten your username or password?', and a 'Log in' button. A note at the bottom of the 'Non-C2k User' section states: 'Please note: The login form above is NOT for C2k accounts.'

- Click **Log in**:

This image shows a close-up of the login form. It includes a checkbox for 'Remember username', a link for 'Forgotten your username or password?', and a purple 'Log in' button. The 'Log in' button is highlighted with a red box.

- This is an **initial password** and you will be prompted to **change** it. Please do.
- Click **Save changes**.

GEA Rewarding Learning Northern Ireland Curriculum joolie gray

Log out Update profile

Home ► My profile settings

You must change your password to proceed.

**Change password**

Username jgray-2016  
The password must have at least 8 characters

Current password\*

New password\*

New password (again)\*

Save changes

There are required fields in this form marked \*.

- **Click Continue.**

GEA Rewarding Learning Northern Ireland Curriculum joolie gray

Log out Update profile

Home ► My profile settings

Password has been changed

Continue

You are logged in as joolie gray (Log out)

- **My courses** page opens – listing the courses you have been enrolled in. Click on the course name to view the course:

## My courses

### Senior Team Training

This course will provide an introduction to your role and responsibilities as a CCEA Senior Team member. Available from Mid May 2016.

### Online Marking Training

This course will guide you through the processes involved in Online Marking using RM Assessor.

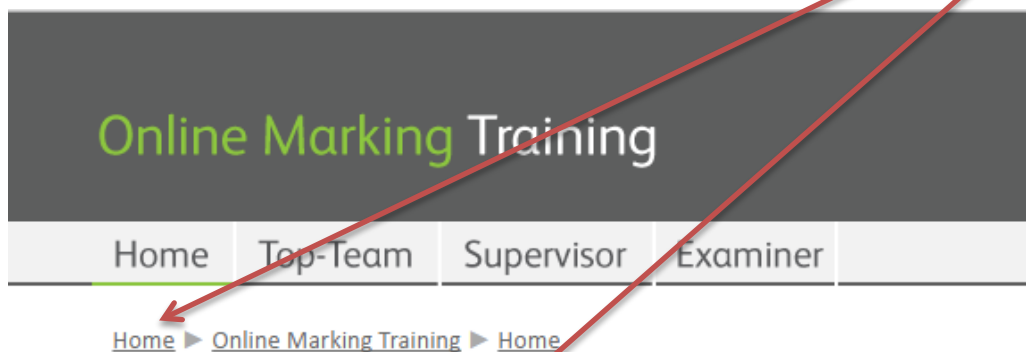
### New Examiners' Training

This course will provide an introduction to your role and responsibilities as a CCEA Examiner.

[All courses](#)

## Returning to the My Courses page

If you want to return to the My Courses page click the Home link in the course breadcrumb links:



The screenshot shows the 'Online Marking Training' page header. Below the header is a breadcrumb navigation bar with four links: 'Home', 'Top-Team', 'Supervisor', and 'Examiner'. The 'Home' link is underlined and has a red arrow pointing to it from the text above. Below the breadcrumb bar is a secondary breadcrumb trail: 'Home > Online Marking Training > Home'. A red arrow also points from the text above to the first 'Home' link in this trail.

# New Examiners' Training

[Home](#) ▶ [New Examiners' Training](#)